

STUDENT HANDBOOK of

Milligan College

1967 - 1968



"CHRISTIAN EDUCATION — THE
HOPE OF THE WORLD"

Milligan College, Tennessee

ALMA MATER

In Tennessee's fair Eastern Mountains
Reared against the sky.
Proudly stands our Alma Mater
As the years go by.

CHORUS:

Forward ever be our watchword,
Conquer and prevail:
Hail to thee! Our Alma Mater,
Milligan, all hail.

Cherished by her sons and daughters,
Memories sweet shall throng
Round our hearts, O Alma Mater
As we sing this song.

STUDENT HANDBOOK

of

MILLIGAN COLLEGE

EDITED BY

DR. ROGER SIZEMORE

(Coordinator of Student Life)

PUBLISHED BY

THE STUDENT COUNCIL

MILLIGAN COLLEGE

MILLIGAN COLLEGE, TENNESSEE

PRESIDENT'S MESSAGE

The Student Council presents this Handbook as a service, especially to new students. Questions most frequently asked are well answered here. As a reference book you will find it useful on innumerable occasions.

The essential tradition of Milligan is expressed in two mottos. The first of these is, "Christian Education the Hope of the World." The second pinpoints one aspect of the former in the statement, "Character Building First of All." Education which does not result in character is instable. You are the essential custodian of the past worth keeping, of the present worth developing, and of the future worth planning.

The Milligan community of faculty, students and alumni form a distinguished element in the life of our nation and beyond the seas. Each one of us can enrich the total community, and through this service we help build a world suitable for God's concern and reign. You have as a person talents and opportunities granted to none but yourself. To share them with others is to invite their sharing with you. Thus, we receive, cherish and develop the central tradition of Milligan.

One standard of judgment is supreme. It is this: Can I share with the Lord Jesus Christ that which I am now thinking and doing?

Perhaps some of the suggestions made in this Handbook may assist you in the answer you will give to the above question.

DEAN E. WALKER
President of the college

WHOM TO SEE AT MILLIGAN

Absences Your Instructor
 Alumni Affairs Mr. Joseph McCormick
 Athletics:
 Baseball, Basketball and
 Intramurals Coach Harold Stout
 Track and Cross-Country Coach Duard Walker
 Tennis Dr. Ira Reed
 Wrestling Dr. Orval Crowder
 Automobile Registration Dean Duard Walker
 Chapel Absences Dr. Henry Webb,
 Chairman Chapel Committee
 Counseling Dr. Dennis Helsabeck,
 Associate Professor of Counseling and Director of
 Guidance; Dr. Orval Crowder, Associate Profes-
 sor of Psychology and Bible, and minister of
 Hopwood Church on campus; Mrs. Mary Young,
 Dean of Women; Mr. Duard Walker, Dean of
 Men; Dr. Roger Sizemore, Co-ordinator of Student
 Life. (Office hours posted on respective doors).
 Dramatics Dr. William Moorhouse
 Dropping or Adding Courses Faculty Advisor
 Financial Programs Mr. B. J. Moore
 Grades and Transcripts Phyllis Fontaine,
 Registrar
 Library Service Mr. John W. Neth,
 Librarian, and Staff
 Loans Mr. B. J. Moore
 Medical Service College Infirmary
 Nurse in Charge
 Men's Dormitory Affairs:
 Tom Clark, President of Webb
 Marty Young, President of Pardee
 Dan Merricks, President of Hardin
 Mr. Duard Walker, Dean of Men
 Placement Service Mr. Eugene Price
 Publications:
 Annual (The Buffalo) Robin Craig
 Newspaper (The Stampede) Mr. Ray Stahl
 Publicity and News Releases Mr. Ray Stahl
 Requirements for Degree or
 Curriculum Faculty Advisor
 Scholarships Dr. Dean E. Walker, President;
 Dr. Jess Johnson, Executive Vice President;
 Mr. B. J. Moore, Business Manager, Dr. Ira Reed
 Selecting or Changing a
 Major Faculty Advisor or Dean Oaks
 Social Activities Co-ordinator of Student Life
 Student Accounts Mr. B. J. Moore
 Student Calendar Co-ordinator of Student Life
 Student Council Affairs John Ellis, President
 Use of Dining Hall Mrs. Ritz
 Mr. Donald E. Green
 Women's Dormitory Affairs:
 Shirley Douds, President of Sutton Hall
 Robin Craig, President of Hart Hall
 Mrs. Mary Young, Dean of Women

STUDENT COUNCIL PRESIDENT'S MESSAGE

As one examines the coming year, 1967-1968, it appears to be one of the greatest possible years in Milligan history. A star attraction of the coming year will be the dedication of the W. R. Walker Memorial Chapel. Various improvements being made will make the lives of our Student Body more comfortable and more challenging than ever before.

As president of the Student Council I would like to remind all who have an interest in Milligan, that the coming year will bring new problems as well as some returning old ones. These cannot be solved by a few dedicated workers. We as students must take initiative in solving our own problems. Approaching them with maturity and discretion, and not depending on someone else to do our work for us. We must work together as we live together to govern ourselves or stand ready to suffer the consequences of futile griping accompanied by lack of interest and lack of sacrifice.

In my opinion this year's Student Council is fully qualified to handle our problems, but we, being a small group, can do very little without the cooperation of the Student Body as a whole. This is a year of "doers" and not "talkers".

Please feel free to talk to me or to any of the Student Council at any time. Our job is to represent the Student Body and this we cannot do if we do not know your feeling.

My best wishes for a good year at Milligan.
John Ellis, President
Student Council

SCHOOL CALENDAR

SEPTEMBER

- 25—District Youth Rally—W. R. Walker
Memorial Chapel
—Dr. Ferenc Nagy, former Prime Minister of
Hungary, lecturer (one in the concert-
lecture series)

OCTOBER

- 4—F.C.A. Area Rally—Don Lash speaking
- 19-20-21—Earl Stuckenbruck, one in the lecture-
concert series
- 26—Fall Recess—noon—October 31, 8:00 a.m.

NOVEMBER

- 1—Fall Meeting of the Board of Advisors
- 2—Fall Meeting of the Trustees
- 3—Fall Meeting of the Trustees
- 5—8 East Tennessee Area Missionary Rally
- 11—V. S. A. C. Cross Country Championship Meet
- 11—American Classical Theatre Concert
- 14—16 Emmanuel School of Religion Board Meeting
- 23—Angels of Korea Concert—8 p.m.—W. R.
Walker Memorial Chapel
- 24—Basketball game double header at
Asheville-Biltmore
- 24—Founder's Day
W. R. Walker Memorial Chapel Dedication
2 p.m.
- 25—Serendipity Singers Concert—8 p.m.—
W. R. Walker Memorial Chapel
- 25—Basketball game double header at Asheville-
Biltmore
- 28—Basketball game Carson-Newman (home)*
- 30—Basketball game Presbyterian S. C. (home)**

DECEMBER

- 2—Basketball game Tennessee Wesleyan (there)*
- 5—Basketball game King (there)*
- 7—Basketball game East Tenn. State (frosh)
(there)***
- 8—Richard Leibert, concert
- 9—Basketball game Tennessee Wesleyan (home)*
- 11—Basketball game Troy State Invitational (there)
- 12—Basketball Tournament Troy, Ala.
- 13—Basketball game Shorter (there)
- 15—Christmas Holidays (after last class)—January
3, 1968, 8:00 a.m.
- 18—Basketball game double header at Roanoke
College
- 19—Basketball game double header at Roanoke
College

JANUARY

- 5—Basketball game Washington & Lee (there)
- 8—Basketball game Carson-Newman (there)*
- 12—Basketball game Clinch Valley (home)***
- 13—Basketball game Maryville (home)
- 18—Basketball game Beckley (home)
- 19-25 Final Examinations
- 20—Basketball game Asheville-Biltmore (there)
- 22—Basketball game King (home)*
- 23—Basketball game Clinch Valley (there)**
- 24—Basketball game Tusculum (there)*
- 29—Spring Term Registration
- 30—Classes Begin

FEBRUARY

- Cleburnoff Strings Concert
- 1—Basketball game Emory & Henry (home)
- 3—Basketball game Wofford (home)
- 4—9 Appalachian Preaching Mission
- 5—Basketball game Maryville (there)
- 6—Basketball game Wofford (there)
- 8—Basketball game Mars Hill (there)
- 9-11 Challenge Unlimited Convocation, French
Lick, Indiana (college-career age)
- 10—Basketball game Lincoln Memorial (home)*
- 12—Basketball game Emory & Henry (there)
- 12—Reception—P. H. Welshimer Lectures
- 13-15 P. H. Welshimer Lectures—James Van
Buren, guest lecturer
- 13—Basketball game Mars Hill (home)
- 15—Basketball game Tusculum (home)*
- 17—Basketball game Lincoln Memorial (there)*

Note: Basketball coding.

* Volunteer State Games

** At Lynn View High School, Kingsport, Tenn.

*** Freshman Games

MARCH

- 21—noon—Spring Holidays—March 27, 8:00 a.m.
- 29-30 Spring Meeting of the Board

APRIL

- 10—Annie Lucas Kennedy Reading Contest

MAY

- 9—V. S. A. C. Tennis Championship in Nashville
- 10—V. S. A. C. Tennis Championship in Nashville
—Eastman Brass Quintet
- 11—May Day
- 11—V. S. A. C. Track and Field Championship—
Union University
- 13—V. S. A. C. Golf Championship in Nashville
- 14—V. S. A. C. Golf Championship in Nashville
- 17—Annual Awards Day Dinner
- 23—Emmanuel School of Religion Baccalaureate

- 24—Emmanuel School of Religion Graduation
- 25—31 Final Exams
- V. S. A. C. Baseball Championship at school of the Eastern Division winner

JUNE

- 2—Baccalaureate
- 3—Commencement

**Note: Golf schedule to be arranged.
Baseball schedule to be arranged.**

SOCIAL ACTIVITIES FOUNDER'S DAY

Founder's Day honors the founder of Milligan College, Joseph Hopwood. Both students and alumni anticipate the day as homecoming weekend. The weekend opens with a varsity-alumni basketball game. The grounds boast of decorations made by the classes and school organizations. The selection of the Founder's Daughter (representing Milligan's best in Christian womanhood) is a featured event of the weekend.

This year's Founder's Day celebration is particularly notable in that it coincides with the celebration of our centennial year. The W. R. Walker Memorial Chapel will be dedicated this weekend with significant special features in honor of the 100th anniversary of the college.

CHRISTMAS PARTY

The Christmas Party, sponsored by the Student Council, is a major event open to all students of Milligan College. It is a semi-formal affair, held prior to Christmas vacation with both student and professional entertainment.

WELSHIMER LECTURES

The Welshimer Lectures are a series of interesting and informing lectures and discussions held in honor of the late Dr. P. H.

Welshimer who served as minister of the Christian Church for 50 years. The lectures are given to discuss subjects which were of deep interest to the late Dr. Welshimer.

MAY DAY

May Day is traditionally held on a Saturday in the middle of the month of May. This day is highlighted by a pageant presented by Milligan students. The afternoon is climaxed by the May Court and the presentation and crowning of the May Queen and King.

SENIOR SAYONARA

The Senior Sayonara is a party given the seniors by the Student Council. Light entertainment is provided with a view toward honoring the graduating class of students.

AWARDS DAY

Recognition is given for outstanding student accomplishment in scholarship, athletics and service at an Awards Banquet on Awards Day. The banquet is held in Stutton Dining Hall.

CONCERT SERIES

Part of the students activity provides a number of concerts each year for the College by famous national artists. There are operas, plays, comedies, and musical programs, all on a high level and with a broad appeal.

FALL CONVOCATION

The Fall Convocation marks the formal opening of the College. A required event on every student's calendar, the service is one in which both seniors and faculty appear in formal academic dress. A distinguished speaker is engaged to deliver a sermon keynoting the college's program and objectives.

FACULTY RECEPTION

The faculty reception is a semi-formal occasion held during the first week of school, honoring the incoming students. This is a "must" on the social calendar for all students.

TWIRP WEEK

Twirp Week takes its name from the letters of the word TWIRP which represents the first letters of the phrase, "The Woman Is Required To Pay." It is sponsored by the Junior Class, who plan each day's activities for the week. A court is held for offenders of the weeks rules.

In addition to these regularly planned programs, the clubs on campus sponsor special parties and projects throughout the year which are of interest to our Student Body.

ETC. ETC. ETC. STUDENT EMPLOYMENT

There are approximately 100 student workshops per semester for student part-time

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ETC. ETC. ETC. STUDENT EMPLOYMENT

There are approximately 100 student workshops per semester for student part-time

employment on the campus. These assignments are in the maintenance of the campus and the buildings, the dining hall, the library, and offices of the College. Applications for work on the campus are to be obtained from the business office and are then to be filed with the Chairman of the Committee on Student Employment, Mr. B. J. Moore. The need and ability of the applicant is considered in the awarding of each work assignment. Each assignment is on the contract basis — \$65.00 a semester for working seven hours weekly—\$130.00 a semester for working fourteen hours weekly — which is credited to the student's account at the satisfactory completion of each semesters work. A student working on campus must keep, a point-hour ratio of 2.0 to retain his assignment.

Part-time employment may also be found with firms in Johnson City and Elizabethton. Students having experience in some specialized work have good opportunities of securing part-time employment

Students wishing to serve churches in the area as ministers, assistant ministers, music directors, and youth directors, should contact Dr. Webb for this assistance.

COLLEGEWORK STUDY: A PROGRAM OF EMPLOYMENT

Students, particularly those from low-in-

come families, who need a job to help pay for college expenses are potentially eligible for employment by their colleges under federally supported Work-Study Programs.

Students may work up to 15 hours weekly while attending classes full time. During the summer or other vacation periods when they do not have classes, students may work full time (40 hours per week) under this program. In general, the basic pay rate is \$1.25 an hour, although up to \$3.00 may be paid for highly specialized work. In 3 months of summer employment under the Work-Study Program, an eligible student could earn approximately \$600, if needed. This amount, supplemented by his weekly earnings during the school year, could help provide total educational costs including necessary clothes, transportation, and personal expenses.

Work may be for the institution or for an approved off-campus agency. On-campus jobs can include work in dining halls, laboratories, and maintenance. Off-campus jobs are assigned in public or nonprofit organizations and include work in health, welfare, and recreation programs, and in Community Action Programs.

To work under this program, a student must be enrolled and be in good standing, or be accepted for enrollment as a full-time student, at a college which participates in the program. The student's eligibility depends upon

his need for employment to defray college expenses, with preference given to applicants from low-income families.

MILLIGAN COLLEGE CHAPEL

Attendance at Chapel is considered a vital ingredient toward achievement of the educative man. Two chapel attendances are required of all Milligan students each week. One will be a worship service and the other an assembly, designed to include a variety of cultural and informative presentations. Each student is assigned a chapel seat at the beginning of the semester.

The Student Council (Sept. 1965) approved the following procedures regarding absences: Following the first cut, the student is warned and signs a paper acknowledging that he has been cautioned. After the second cut, the student writes a letter informing his parents that he may be expected home; the letter is stamped and filed. If there is a third cut, the student is liable to suspension action by the Disciplinary Committee.

The Chapel Committee requests that a few items of good etiquette be observed this year:

1. On those days when Worship is conducted, please refrain from conversation upon entering the sanctuary.

2. Do not bring books into the sanctuary. These may be left in the Ad. Building, or deposited in the basement of the Chapel.
3. Coats or umbrellas are not to be brought into the sanctuary. Racks for deposit of these items are found elsewhere in the building.
4. Prior to the beginning of the Worship Service students may enter the Chapel through the doors near the platform. When the Worship or Program begins, these doors will be closed and entry may be gained only via the foyer where ushers will limit entry at suitable junctures in the program.

TEXT BOOKS

Text books for all courses may be purchased at the College Book store located in the Business Office (Hardin Hall). Both new and used books are available. If a book is listed by the faculty as one which will be used again in the future, it may be resold to the Bookstore, providing it is in resaleable condition. All purchases are made on a cash basis.

SUPPLIES

General supplies—paper, notebooks, pens, pencils, etc.—may be purchased at the Student Union Building.

TRANSPORTATION

Students, who need public transportation from their homes to the College, will find rail, bus and air service available.

The Southern Railway has six trains a day from Johnson City—three north and three south.

The Tri-Cities Airport (20 miles from the College) is served by Piedmont, Southern and United Airlines. Limousine service is available from several points in downtown Johnson City.

The Trailway Bus Line (with connections with Greyhound) includes Johnson City in their schedule.

The Suburban Bus Line provides local transportation from the College to all points within a 25-mile radius of the College.

In emergency, taxi service is available from both Elizabethton and Johnson City.

MAIL

Milligan College has its own second class Post Office (Milligan College, Tennessee 37682). Mail is delivered and picked up at the College, outgoing mail at 9:50 a.m., 1:10 and 5:00 p.m. and incoming mail at 8:00 a.m. and 1:00 p.m. Post Office boxes may be rented for the year.

TELEPHONES

Pay telephones are provided for student use in the dormitories. Students are not permitted to use the business telephones of the College.

STORAGE OF TRUNKS

Arrangements for moving of trunks may be made in the office of the Housemother.

SNACKS

The Student Union Building (SUB) is a popular meeting place for snacks and short-orders. Students may obtain various types of sandwiches, soups, milk-shakes, French fries, soft drinks, pastries, ice cream, fruits, etc. The SUB hours are: M-F 7:00 a.m.-5:00 p.m.; 7:30 p.m.-10:30 p.m.; Sat. 8:30 a.m.-12:30 p.m.; 7:30 p.m.-11:00 p.m.; and Sun. 2:30 p.m.-4:30 p.m. and 8:00 p.m.-10:30 p.m.

MUSIC

Music at Milligan has traditionally been one of its marks of distinction. The Concert Choir, Touring Choir, ensembles, trios, quartets and gospel teams are widely known for their excellence.

Students, professionally interested in music, may major or minor in this field.

Private instruction is available in voice, piano and organ.

LAUNDRY

Commercial linen service (sheets, pillow cases, towels, and washcloths) is available to all students. The charge for this service is approximately \$26.00 for a nine-month term. The service provides a weekly exchange of linens and has proved to be convenient and economical. This service is also available during the summer term.

Payment for the linen service will be made directly to the linen service company. **Students should not send money to the College for this service. Details and instructions about the linen service will be mailed to students prior to the beginning of the fall semester.**

A privately owned laundramat is located adjacent to the campus (behind Webb Hall) where many students do their personal laundry. There are also laundries and laundramats in nearby localities which make their services available to Milligan students.

LIBRARY

The P. H. Welshimer Memorial Library (45,500 volumes) is available to all Milligan students.

The Library is open 81 hours per week (Monday-Friday 8 a.m. to 10 p.m.; Saturday 8 a.m.-4 p.m.; Sunday 2 p.m.-5 p.m.)

Periodicals and reference books do not circulate out of the Library at any time.

All books are on open shelves and may be checked out on a two week basis unless otherwise stated. Renewal is permitted for another two weeks if the book is not in demand.

Reserve books are regular books taken from the open shelf and placed on the reserve shelf by the professors; these are not permitted to leave the Library except when it is closed, i.e. overnight. A fine of five cents is charged for every day a book is overdue, excluding Sundays. The fines on the reserve books are five cents per hour that they are out of the Library overdue.

A professional librarian's service is available to all students. Readers guidance and reference service is available at all times. A coin-operated Photocopy machine is available at 10 cents per copy.

The Library holdings include microfilm, microcards, microfiche and miniprint.

ATHLETICS

Milligan College encourages participation in inter-collegiate athletics on a non-profes-

sional basis. Milligan is represented in inter-collegiate athletics in baseball, basketball, track, tennis, wrestling, golf and cross country. A member of the Volunteer State Athletic Conference, Milligan competes with some of the best of the small college teams in the south.

The Milligan Cheerleaders are chosen at the beginning of each year for that year. Any girl may try out and five regular and two alternate cheerleaders are chosen by the student body.

The Intramural program of athletics is designed to encourage participation by all of the students in some sport. A choice of sports is offered in basketball, touch-football, tennis, badminton, ping-pong, horseshoe, swimming, volleyball and softball.

The Intramural Council is on campus to serve the participants of intramurals so they will have the optimum level of recreation and enjoyment in each sport. The Council is composed of physical education majors and minors who are interested in the organization and administration of intramurals.

DINING HALL HOURS

Breakfast Monday-Saturday, 6:45-7:15 a.m., Continental breakfast 7:30-8:15 a.m. Monday-Friday (students only). No Continental breakfast on Saturday, breakfast on Sunday 8:00-

8:30, no Continental breakfast on Sunday. Lunch 11:15-12:45. Sunday lunch 12:30-1:30. Dinner 5:15-6:30.

RULES REGULATING THE USE OF AUTOMOBILES (AND OTHER MOTOR VEHICLES) ON THE MILLIGAN CAMPUS

The privilege of using an automobile is extended to students residing on campus after the completion of thirty (30) semester hours and sixty (60) quality points. The use of a car will be denied to any student who is on academic or disciplinary probation. The College will not be responsible for any personal or public liability growing out of the student's use or possession of the car on or off campus.

1. A license fee shall be required for the possession and/or use of an automobile by any student. Any misrepresentation in connection with the use and/or possession of an automobile by any student will constitute grounds for suspension from the College.
2. All commuting students shall park their cars immediately upon arrival to the campus in the place assigned. Failure to comply with this regulation shall incur a penalty of \$5.00 for improper parking on the first offense, \$10.00 on the second offense, and suspension on the third of-

fense. These offenses to be calculated by semesters.

3. Each student residing on the campus shall park in the place assigned immediately upon arrival on campus. Failure to comply with this regulation will incur a fine of \$5.00 for first offense and suspension of driving privileges for one month, \$10.00 for second offense, and, for third offense, suspension of all driving privileges for the remainder of the second year.
4. The owner is to have his auto covered by public liability insurance and is to keep the policy in force at all times.
5. All students with automobiles are to inform the Dean of Men's Office if and when an exchange is made in automobiles and when license plates are changed.
6. The permit numbers issued (the bumper stickers) must be displayed as follows: For female students, on the LEFT side of rear bumper; for male students, on the RIGHT side of rear bumper. Persons having their permit sticker displayed elsewhere are subject to fines.

ORGANIZATIONS

ALPHA PHI OMEGA

The fraternity was founded upon three cardinal principles: Friendship, Leadership, and service. Each chapter strives to render service in four major areas: Service to the student body and faculty, service to the members of the fraternity, service to the youth of the community, and service to the nation as participating citizens.

ALPHA PSI OMEGA

The honorary dramatic fraternity. Membership is gained by compiling points earned in acting. The air of Alpha Psi Omega is to promote a deeper and more sincere love for the art of drama.

BUFFALO RAMBLERS

The Buffalo Ramblers devote every Saturday to a scenic hike—usually through a river gorge, to a waterfall, or to the summit of a mountain—and occasionally explore a cave. The Ramblers hold no business meetings, collect no dues, and have a very flexible membership. All members of the Milligan and Emmanuel communities who are willing to comply with the Ramblers' code are welcome to join in these outings.

BUFFALO STAFF

The Buffalo is the Milligan College an-

nual and is a project of the Senior Class. The main aim of the Buffalo is to record the happenings of the year as a pictorial history.

BYKOTA

The Bykota Club (Be ye kind, one to another), formerly known as the Ministerial Association, is designed to aid the spiritual growth and to provide knowledge and experience to the men of Milligan who plan to enter some phase of Christian service. The members not only benefit others, but also develop the Kingdom of God and themselves as they strive to follow their motto, "Be ye kind, one to another."

The activities of the organization include the individual services and activities performed in the churches of the area, such as those of assistant minister, youth director, and other positions. The club encourages the ministerial students to maintain the highest possible standards of Christian character at all times.

CHRISTIAN MISSIONARY FELLOWSHIP

The Missionary Fellowship is open to all students who are interested in the missionary work of the church—both home and foreign. Its purpose is to make the students aware both of the needs of the missionaries and their own obligation to make Christ known through-

out the world. It purposes to start a growing interest in missionary work among all Christians and is especially interested in helping those who are thinking of becoming missionaries.

CHRISTIAN SERVICE CLUB

The Christian Service Club, the oldest and largest club on the campus, is open to all students in the college. The Club's main goal is to extend Christian service to the churches in the surrounding areas and to send out gospel teams to provide religious services at the churches. Another goal is to stimulate the spiritual growth of the students. The prayer room in the Ad Building is sponsored by the club for the school. All Milligan College students are automatically members. No dues are charged and the club meets each Monday evening.

CIRCLE K

Circle K is a collegiate service organization, sponsored by a local Kiwanis Club. Its motto is "We Build" . . . for service to campus, leadership, and fellowship. Its objective is to serve the campus of Milligan with such things as basketball programs, campus clean-up, art show, promotion of Founder's Day, and sponsorship of many other events that have served the campus and students of Milligan.

CIVINETTES

"My pledge is to practice the Golden Rule; to make it pay dividends both material and spiritual; to bridge with it the road to better understanding between faculty, administration, and student; to build upon it a finer and nobler citizenship." This is the pledge of the new service club on campus—Civinettes. The Milligan College Civinette Club received its charter in the spring of 1966. Civinettes is the women's collegiate branch of Civitan International, and the club works in conjunction with the Collegiate Civitan Chapter at Milligan and with the Civitan Club of Johnson City in performing various service projects for the campus and community.

CIVITAN CLUB

The Collegiate Civitan Club is open to all male members of the student body. Membership is on an elective basis with the club itself and the Board of Directors serving as membership officials.

Collegiate Civitan is affiliated with Civitan International and is one of Milligan's oldest service clubs. The purpose of the club is to emphasize the advantages of the American-Canadian way of life, to promote good fellowship and high scholarship, to serve on the campus and in the community, to provide an opportunity for leadership training through service, and to encourage the daily living of

the "Golden Rule" in all human relationships, Collegiate Civitans are "Builders of Good Citizenship."

CLUB PANAMERICANO

Exists to cultivate an interest in the Spanish language and culture. Through the social activities and programs of the club, the student cultivates a facile use of oral Spanish and a better understanding of Spanish peoples.

COMMERCE CLUB

An organization of students who are contemplating a career in business or industry. The club invites prominent businessmen to its meetings to discuss topics which do not normally arise in the classroom. Several field trips are scheduled annually to the plants and office of leading industries in the area.

DER deutsche VEREIN

(German Club)

Provides an opportunity for students who are learning German or have studied it previously to enlarge and deepen their understanding of the German-speaking countries, their people, their folkways, and their literature and song. The activities and programs of the Verein encourage the use of German orally.

F.C.A.

Fellowship of Christian Athletes is an organization designed to create brotherly love

between athletes. It strives, through athletics, to promote sportsmanship, fair play, and a love for God. The Fellowship of Christian Athletes is striving to confront the Christian athletes and through them, the youth of the nation with a challenge of serving Christ and the Church.

FOOTLIGHTERS

Footlighters is open to all students who are interested in the arts of acting and stage production. It provides the student an excellent opportunity to develop his own abilities in the field of the theater. This group sponsors, produces, and helps with most of the production on campus.

GREEK FELLOWSHIP

The purpose of this fellowship shall be to stimulate and sustain an interest in all aspects of Greek life, particularly the language, to the end that students through the years may make more effective us of the Greek acquired during college days.

INTERNATIONAL STUDENTS' RELATION CLUB

One of the newest clubs on campus. The purpose of this club is to promote a more complete understanding between the American students and the students from other lands. The foreign students are the regular members, and only they can be officers. All other Milligan students wishing to join this

club are honorary members. Through this organization the members have attained understanding and knowledge of the customs, habits, environment, geography, beliefs, and ideas of the various countries.

"M" CLUB

The "M" Club includes students who have won the letter "M" for performance in an intercollegiate sport. The aims and objectives are to foster fellowship, loyalty, good sportsmanship, and to stimulate athletic interest in and for the college. It also desires to aid in moral and general atmosphere of the college.

P.E. CLUB

The Physical Education Club is comprised of students majoring or minoring in physical education. The purpose of this organization is to develop character, sportsmanship, and leadership, both socially and professionally, in its members. The meetings consist of lectures, discussions, and occasionally, films concerning sports. Many times seasonal sports are played after the meetings. One of the main activities of the club is to sell concessions at the basketball games.

PHI ETA TAU

Physical Education honorary sorority.

PHILOSOPHY CLUB

The Philosophy Club provides an informal atmosphere for the discussion of contemporary

and historical philosophical questions in order to promote greater student interest in the study of philosophy.

PRE-MED CLUB

The Pre-Med Club is designed to help prepare its members for careers in medicine or in some closely related field. Their regular meetings are devoted to discussions and activities associated with their chosen professions. Many times discussions and lectures are given by outstanding persons in the medical profession. This organization provides, through its activities, preparation for the undergraduate who plans to continue on to a school of medicine.

SERVICE SEEKERS

The Service Seekers is an organization for young women who are preparing for service in the church or those who wish to participate in helpful service to the less fortunate and to the community. It's aims are to increase and encourage Christian service. Its purpose is to promote Christian leadership. One of the main projects of this club is to visit the Children's Home in Elizabethton.

SIGMA DELTA PSI

Sigma Delta Psi is an honorary fraternity. Its main interests are to promote campus social life, intramural, and athletic activities in all sports. Its forty-two members represent all

of Milligan intercollegiate sports. Some members represent an interest only in body conditioning.

SKI CLUB

Each year the Ski Club makes a two day trip to the lodge of Blowing Rock. Some members of the club are experienced skiers and others are completely new at the sport. Membership in the club is open to all Milligan students.

STAMPEDE STAFF

The Stampede, the Milligan newspaper, was created for the purpose of providing practical experience in journalism to students who are interested in this field. It also provides editorials, items of entertainment, and important information pertaining to the activities and accomplishments of our student body and college. This newspaper is published twice a month and is available to the student body, to local colleges, and to alumni.

STUDENT NATIONAL EDUCATION ASSOCIATION

The Student National Education Association is a professional organization for all students whose main career objective is teaching. The programs are centered around the various aspects of teaching, including its reward and advantages as well as its problems and disadvantages. Through these programs the future

teacher gains a greater insight into the techniques, methods, and application of subject matter. Members hold student membership in both the Tennessee Education Association and the National Education Association.

WOMEN'S RECREATION ASSOCIATION

This is an organization designed to provide for women's intramural sports and is open to all women of the Milligan Student Body.

YOUNG REPUBLICANS

The purpose of the Young Republican's Club is to create a greater political interest on the Milligan campus. It also has as its purpose the promotion of the principles of the Republican Party.

PUBLICATIONS

THE STAMPEDE

The Milligan newspaper, The Stampede, is the official student publication of Milligan College. Included in it's bi-monthly editions are editorials, items of entertainment, features and important information pertaining to student body and college activities and accomplishments. The aims of the Stampede are three-fold:

1. To present fairly and impartially the news of, by, and for the students, administration and campus of Milligan College.
2. To maintain a suitable relationship with all respects of campus life, and to give all equal consideration in the publication of the Stampede.
3. To act as a public relations instrument for Milligan College in dealing with other people and organizations. To promote school spirit, good sportsmanship, and fair play, with emphasis on Christian education.

Students interested in journalism or creative writing may find an opportunity for self-expression through the medium of the Stampede.

THE BUFFALO

The Buffalo is the Milligan College annual and is a project of the Senior Class. The main aim of the Buffalo is to record the happenings of the past year as a pictorial history.

STUDENT COUNCIL AND DORMITORY COUNCILS

STUDENT COUNCIL

The Student Council represents the formal aspects of student life in relation to college regulations and discipline. The president of the Student Council, who is elected in the spring of the school year from and by the total student population, presides over the council.

DORMITORY COUNCILS

Whenever people live together in a group, as we do here in the dorms, a few rules are **necessary to create, promote, and preserve an atmosphere conducive to study and to the development of Christian character.**

To provide these objectives, we rely upon our Dorm Councils. Students work together to channel effort through a responsible organization which can more effectively speak and act in their interest.

The Dorm Councils are composed of representatives from each dorm who work with the Dorm Council President and Administration to achieve common aims, to unify, to coordinate and to enrich the spirit and activities of the students at Milligan.

COMMUTERS COUNCIL

The Commuters Council consists of students who represent the "off-campus" or

commuting students. Its purposes and goals are identical to those of the Student Council in that both councils work hand in hand in behalf of the Students and Administration of Milligan College. As of this year the Commuting Council is represented on the Student Council by its president and two elected representatives.

MILLIGAN COLLEGE STUDENT COUNCIL CONSTITUTION

PREAMBLE

We, the student members of Milligan College, in our desire to attain the goal of Christian character through the mutual endeavor of the Milligan family and to more adequately express our mutual responsibility to the Board of Directors, Administration, and Faculty of our College in matters of student life, do hereby establish this constitution of the Student Council of Milligan College, in order to channel our initiative and activity in student government through a responsible organization which can more effectively speak and act in our interest.

ARTICLE I. Name and Powers

Section 1. The name of this organization shall be the Student Council of Milligan College.

Section 2 The powers of the Student Council shall be those correlative with this constitution.

ARTICLE II. Responsibilities and Purposes

Section 1. The Student Council shall be directly responsible as the official voice of the students to the President of the College in matters pertaining to at least two of the three constituent groups of the student body; i.e. the male dormitory residents, the female dormitory residents, and

the commuting students; and it shall be directly responsible to the students as their elected representatives.

Section 2. Purposes

- A. The Student Council shall represent their constituents in all matters of student life.
- B. The Student Council shall strive to create and maintain campus attitudes and atmosphere conducive to academic advancement.
- C. The Student Council shall endeavor to maintain a spiritual environment on campus in the tradition of Christian education.
- D. The Student Council shall promote an active program for a well balanced campus social life.
- E. The Student Council shall advocate and exemplify those characteristics which promote school spirit, pride, and respect.
- F. The Student Council shall mutually cooperate with the Administration in the coordination of student affairs.
- G. The Student Council shall strive to communicate all pertinent information between students and faculty-administration.

Section 1. Composition of the Student Council

- A. Thirty (30) student members
 - 1. The President
 - 2. The Vice-President
 - 3. The Secretary
 - 4. The Treasurer
 - 5. Inter Club Council President
 - 6. The President of the Men's Dormitory Council
 - 7. The President of the Women's Dormitory Council
 - 8. The President of the Commuting Students' Council
 - 9. The four class Presidents
 - 10. Four representatives from each class (2 males and 2 females)
 - 11. Two representatives from Commuters (1 male and 1 female)
- B. Two faculty advisors

Section 2. Requirements for Student Council membership

- A. Student members
 - 1. The President, Vice-President, President of the Men's Dormitory Council, President of the Women's Dormitory Council, and President of the Commuting Students Council shall be duly elected according to Article IV.
 - 2. The class Presidents shall be duly elected from their respective classes.
 - 3. The representatives shall be two

males and two females duly elected from their respective classes.

- B. Faculty advisors
 - 1. The Council shall elect as one advisor one of the Deans.
 - 2. The Council shall elect as the other advisor one member of the faculty.

ARTICLE IV. Elections

Section 1. Proclamation for the offices of President and Vice-President of the Student Council, Secretary, Treasurer and Inter Club Council President, President of the Men's Dormitory Council, President of the Women's Dormitory Council, and President of the Commuting Students' Council.

- A. The President shall post the proclamation the week following spring vacation initiating election proceedings.
- B. The provisions of the proclamation
 - 1. Nomination for each office shall be by a written petition presented to the President.
 - a. A valid petition shall consist of the signatures of at least ten percent of the regularly enrolled students of the group represented by the office.
 - b. Duplication of signatures on two or more petitions for the same

office shall automatically invalidate the signature.

2. No petitions for nomination shall be received after noon of the day one week from the day of proclamation.
 3. Campaigns shall commence immediately following the close of nominations, and shall be concluded at a time designated by the Election Committee.
 4. The elections shall be conducted on the day two weeks from the day of proclamation.
- C. Provided five percent or more of the student body is absent from the campus on official business at the time designated for proclamation, the President shall post the proclamation the week following their return.

Section 2. Qualification of Candidates

- A. The Election Committee shall determine if a nominee is qualified for candidacy.
- B. Candidate for the office of President of the Student Council
1. He shall be a rising Senior.
 2. He must have cumulative point hour ratio of at least 2.0.
 3. He must have the same for the preceeding semester.
- C. Candidate for the office of Vice-Pres-

ident of the Student Council

1. He shall be a rising Junior or Senior.
 2. He must have a cumulative point-hour ratio of at least 2.0.
 3. He must have the same for the preceeding semester.
- D. Candidate for the office of Secretary of the Student Council
1. He shall be a rising Junior or Senior.
 2. He must have a cumulative point-hour ratio of at least 2.0.
 3. He must have the same for the preceeding semester.
- E. Candidate for the office of Treasurer of the Student Council
1. He shall be a rising Junior or Senior.
 2. He must have a cumulative point-hour ratio of at least 2.0.
 3. He must have the same for the preceeding semester.
- F. Candidates for the offices of President of the Men's Dormitory Council, President of the Women's Dormitory Council, and President of the Commuting Student's Council shall meet the requirements set forth in their respective constitutions.

Section 3. Regulations for election proceedings

- A. Election proceedings shall be supervised by the Student Council Election Committee.
- B. All regularly enrolled students desiring voting privileges shall register prior to the election at the time and place which the Election Committee shall designate.
- C. Student properly registered shall vote by depositing a secret written ballot in a locked ballot box which the Committee shall provide at a location which it shall designate.
- D. The Election Committee shall issue absentee ballots.
 - 1. Regularly enrolled students too ill to be at the poll or absent from the campus for reasons deemed necessary by the Dean of the College shall be eligible for absentee ballots.
 - 2. The Committee shall issue the absentee ballots prior to the election at a time deemed expedient by a majority of the Committee.
 - 3. The absentee ballots shall be returned to the Committee before the officially designated closing of the poll and be placed in the designated locked ballot box.

Section 4. Provided any elected officer fails to return to the College in the fall or

vacates his office at any time, a new election shall be conducted.

- A. The new election shall be held in accordance with this article excepting that the President or President PRO TEMPORE shall post the proclamation after the fall term begins within two weeks after he officially confirms that the office has been vacated.
 - B. The Vice-President shall act as President PRO TEMPORE in the case that the President vacates his office.
 - C. In the case that the President and Vice-President both vacate their offices the order of succession for President PRO TEMPORE shall be President of the Men's Dormitory Council, President of the Women's Dormitory Council, and President of the Commuting Student's Council.
 - D. In the case that all of these officers vacate their offices, the President of the College shall appoint a President PRO TEMPORE.
- Section 5.** The rising Senior, Junior, and Sophomore classes shall elect their respective representatives at the first class meeting following the general elections, and the Freshman class shall elect their respective representatives at their first meeting of the fall semester.

ARTICLE V. Duties of Members

Section 1. Duties of all members.

- A. They shall faithfully execute the policies set forth in this constitution.
- B. They shall strive to represent their constituents to the Council and regularly report to their constituents.
- C. They shall attend all meetings.
- D. They shall serve on the Milligan Forum.

Section 2. Duties of officers

A. The President shall:

1. Preside over meetings of the Student Council and the Student Body.
2. Act as an ex-officio member of all committees;
3. Execute the policies of the Council;
4. Act as chairman of the Election Committee;
5. Serve on the Student Life Self Study Committee;
6. Dismiss any member having three unexcused absences.

B. The Vice-President shall:

1. Act as President in case of the absence of that officer;
2. Serve on the Student Life Self Study Committee;
3. Assist the President in the executive duties.

C. The Secretary shall:

1. Record the minutes of all Student Council meetings;
2. Take roll at each Student Council meeting;
3. Post copies of the minutes in each dormitory and the Administration Building, and give copies of the minutes to the President of the College, the advisors, and the President of the Student Council.
4. Make copies of an agenda prepared by the President and give one to each member before each regular meeting;
5. Prepare an Annual Report for the permanent record.
6. Handle all Student Council correspondence;
7. Prepare an annual report of correspondence for the permanent record.

E. The Treasurer shall:

1. Be responsible for all income and expenditures of the Student Council;
2. Prepare a regular report for each meeting and an Annual Report for the permanent record.

F. President of I.C.C. (President of Inter Club Council).

Section 3. The duties of the Advisors

- A. They shall be present at all meetings.
- B. They shall advise the Council throughout the year.
- C. They shall help communicate ideas, suggestions, directives, and requests between the Administration, Faculty, and Student Body.

ARTICLE VI. Meetings

Section 1. The President and the advisors shall plan the initial meeting of the school year during the summer.

Section 2. The Student Council shall decide the frequency and place of the regular meetings each year at a September meeting.

Section 3. The Secretary shall notify every member for a called meeting upon instruction by the President.

Section 4. A quorum shall consist of two-thirds of the Student membership for transaction of business at all meetings.

Section 5 Any one may visit a Council meeting.

- A. Only student members of the Student Council may vote.
- B. A meeting shall be declared closed to non-members by a two-thirds vote of the Council.

Section 6. Roberts' Rules of Order shall be consulted for points of parliamentary procedure not covered by this Constitution.

ARTICLE VII. Impeachment

Section 1. Impeachment proceedings shall be brought against any Council member for failure to perform their duties or for failure to uphold the responsibilities and purposes of the Council.

Section 2. A three-fourths vote of the Council is necessary for conviction of impeachment.

ARTICLE VIII. Amendments

Section 1. An amendment may be initiated by a petition carrying the signatures of forty percent of the student body.

Section 2. A resolution for amendment shall be tabled for one regularly scheduled meeting of the Council. If it is then passed by a three-fourths vote of the Council, it shall then be referred to the student body.

Section 3. Passage by a simple majority of the student body and approval by the President of the College shall put an amendment into effect.

Section 4. A resolution for amendment having failed to pass the Student Council may be referred to the student body. If passed

by a three-fourths vote of the student body and approved by the President of the college, it shall then be put into effect.

ARTICLE IX. Ratification

Section 1. A resolution for adoption of this revised constitution shall be tabled for one regularly scheduled meeting of the Student Council, after which it may be passed by a three-fourths vote of the Council and referred to the student body.

Section 2. Passage by a simple majority of the student body and approval by the President of the College shall put this revised constitution into effect.

BY-LAW I. Student Life Self Study Committee

Section 1. The President and Vice-President of the Student Council, President of the Men's Dormitory Council, President of the Women's Dormitory Council, and President of Commuting Students' Council shall serve with the designated Faculty and Administration members on the Student Life Self Study Committee.

Section 2. The student members of this committee shall cooperate with the rest of the committee by expressing their evaluations and suggestions and presenting student opinions, needs, and desires concerning student life.

BY-LAW II. Milligan Forum

Section 1. The Milligan Forum shall offer an opportunity for open discussion in order that definite suggestions might be submitted to the various councils and in order that there may be an opportunity for an exchange of ideas with the administration.

Section 2. The Milligan Forum shall consist of the entire membership of the Student Council, the Men's Dormitory Council, the Women's Dormitory Council, and the Commuting Students' Council. The President of the college shall be chosen from the membership at the first meeting of each school year.

Section 3. The Student Council shall schedule monthly meetings for the Forum during the first month of the school year.

BY-LAW III. Standing Committee

Section 1. Student Council Election Committee

A. Duties of the committee:

1. They shall make decisions concerning campaign policies.
2. They shall issue absentee ballots according to Article IV., Section 3, of this Constitution.
3. They shall disqualify from voting any student who does not comply with Article IV., Section 3, of this Constitution.

4. They shall count the ballots and declare the winning candidates.

- B. The members of this committee shall be the senior members of the Council, and the President shall be the chairman of the Committee.

Section 2. Freshman Week Committee

- A. This committee shall plan and supervise the Freshman Week activities.
B. The members of this committee shall be appointed by the President.

Section 3. Cheerleaders Election Committee

- A. This committee shall select fifteen candidates from those trying out, providing there are more than fifteen trying out, and present them to a student assembly which shall select five in a secret ballot election. The committee shall count the ballots and declare the five candidates having the highest totals to be winners and the two having the next highest totals to be alternates.
B. The members of this committee shall be the Vice-President of the Student Council, the Vice-President of each of the classes, and the faculty Athletic Committee.

Section 4. Summer Picnic Committee

- A. This committee shall plan and be responsible for Milligan summer picnics to be held in various sections of the

country, providing fellowship for Milligan students and an opportunity for new or prospective students to get acquainted.

- B. The chairman of this committee shall be a member of the Student Council appointed by the President. The chairman and the President shall together choose two students from each area in which the Council decides to sponsor a picnic.

Section 5. Student Assembly Committee

- A. This committee shall prepare a schedule of all student assembly programs for the year which must receive the approval of the Council and of the faculty chapel committee.
B. This committee shall be responsible for providing a weekly Wednesday chapel for the benefit of all students.
C. The members of this committee shall be appointed by the president.

Section 6. Student Social Life Committee

- A. Duties of the committee:
1. They shall be responsible for the supervision of all student activities sponsored by the Council.
2. They shall prepare a tentative monthly budget of funds provided for the student activities sponsored by the Council.
3. They shall keep a record of pro-

cedures and evaluate each social event.

- B. The members of this committee shall be appointed by the President.

Section 7. Bulletin Board Committee

- A. This committee shall be responsible for the appearance of all public bulletin boards. They shall keep the bulletin boards free from impertinent notices.
- B. This committee shall be appointed by the president.

Section 8. Publicity and Announcement Committee

- A. This committee shall be composed of at least two council members, one of which must be the representative of the Commuters Council.
- B. Duties of the committee:
 - 1. They shall be responsible for publicizing all important events to the day and dorm students.
 - 2. They shall make all necessary announcements at the noon and evening meals.

Section 9. Spiritual Life Committee

- A. Duties of the committee:
 - 1. They shall be responsible for emphasizing character by posting monthly themes on the bulletin boards.

- 2. They shall be responsible to see that some college class or club holds a weeks revival each year.
- 3. They shall be responsible for programs for such spiritual emphasis days as Christmas, Easter, Day of Prayer, etc.

- B. This committee shall be appointed by the President.

Section 10. Lost and Found Committee

- A. This committee shall receive all found articles and keep a list on the bulletin boards of the articles lost and found.
- B. This committee shall be appointed by the President.

Section 11. Menu Committee

- A. This committee shall be responsible for posting a weekly menu of meals on the public bulletin boards.
- B. This committee shall be appointed by the President.

Section 12. Student Awareness Committee

- A. This committee shall endeavor to open the minds of the students to world affairs by all means possible.
- B. This committee shall be appointed by the President.

BY-LAW IV. Installation and Inauguration

Section 1. After the spring elections and be-

fore the close of school, the President in office shall call together an assembly of the student body for the installation of the newly elected Council members. The President at this time shall make appropriate remarks which shall be followed by the passing on of the robes.

Section 2. In the fall within four weeks after the opening of college, the President shall call together an assembly of the student body for the inauguration of the Student Council.

A. The President shall officially take the pledge which shall be administered by the President of the college.

"I sincerely pledge to uphold the Constitution of the Student Council of Milligan College and to discharge faithfully the duties incumbent upon my office."

B. The President shall officially receive to the Council the newly elected freshman members.

C. Remarks by the President of the Student Council:

1. He shall emphasize the Constitution.
2. He shall charge the Student Council.
3. He shall charge the student body, administration, and faculty.

BY-LAW V. Permanent Record

Section 1. A Permanent Record shall be filed in the name of the Student Council and shall be maintained each year by the Recording Secretary.

Section 2. Contents of the Permanent Record

- A. This Constitution.
- B. Official recommendations
- C. The Recording Secretary's minutes and Annual Report
- D. The Corresponding Secretary's file and Annual Report.
- E. The Treasurer's Annual Report.

Section 3. The record shall be filed in the Student Council's Office and shall not be removed from that office.

BY-LAW VI. Petitions

Section 1. A petition may be initiated by any member of the student body. If it is successful in obtaining the signatures of twenty-five percent of the student body, it may be presented to the Council by the President or by an interested student. If it is passed by the Council, the President shall present it to the President of the college for his consideration.

Section 2. If the petition fails to pass the Council, it may be presented to the President of the college for his consideration after having received signatures of fifty-one percent of the student body.

GUIDELINES

For RESIDENCE HALL LIVING FOR WOMEN

Milligan College, Tennessee

The primary goal to be achieved in social life as well as in personal conduct within a Christian context is set forth, for example, in Ephesians 4:1-16. Certain measures to this end are found in the rest of that chapter and in the following 5th chapter of this book. A brief summary of principle may be put as follows: How does my conduct honor Christ?

In addition certain standards of behavior have been long accepted in our society. It should not be necessary to spell out these standards to college students. We believe that our students, who enjoy the privilege of higher education, will behave as responsible Christians and will exercise the necessary self-discipline to fulfill their potential as students on this campus. However, in any group, certain regulations are necessary for the guidance and protection of all and to aid in the smooth-running operation of each residence hall. The purpose of all regulations is the safety, welfare and development of the student plus consideration of others within the group.

PARTY ROOM

1. A party room is provided in each of the dormitories for birthday parties, showers, section parties, etc.
2. These parties may last until 11:30 p.m.
3. To avoid disappointments, use of the party room should be scheduled in advance with the Housemother.
4. Anyone using the party room is responsible for leaving the room clean.

HOSTESS DUTY

1. Freshman women are responsible for hostess duty. A schedule will be posted.
2. If it becomes necessary to trade shifts, the Housemother should be notified in writing by 4:00 p.m. signed by both women involved.
3. A student who fails to appear for duty will be fined \$2.00. If the same student fails to appear for duty the second time, she will receive a week-end campus.
4. The hostess shall not entertain visitors during her shift.
5. The inter-com is not to be used for extended conversation.

TELEPHONE

1. Pay telephones are provided for the women's use in making both local and long distance calls.
2. Local calls should be limited to 10 minutes.

3. Long distance calls should be limited to 30 minutes unless special permission is granted by the Housemother.
4. Only emergency calls will be accepted after midnight.
5. The school phone may be used to receive emergency calls only. The college phone number is 928-1165 Extensions: Sutton—27; Hart—28. (Please see that your parents have this number and your dormitory extension for emergency use only.)

STUDY HOURS

So that proper conditions for study may be provided, reasonable quiet is expected at all time, but especially from 7:30 p.m.-10:30 p.m. and during the night hours when people are normally sleeping. **Confusion and noise which prohibit studying will not be tolerated.**

1. Designated study hours in the dormitory are from 7:30 p.m.-10:30 p.m. Sunday through Friday evening. Radios and record players may be played softly. If a woman abuses this, the radio or record player will be taken from her for the remainder of the semester.
2. Typewriters may be used in the rooms until 11:00 p.m.
3. Students may type after hours in the ironing room in Hart or in the lobby or annex of Sutton.
4. Punishment of excessive noise will be decided by the Dorm Councilor.

5. Other study periods or supervised study periods may be added for students who are having academic difficulties.

ILLNESS

So that adequate care may be insured for students who are ill, as well as protection for all, following should be observed:

1. The student must report to the Housemother through a roommate or friend in the event of illness in the dormitory. The Housemother will communicate with the nurse and the Dean of Women.
2. Slips for food trays for sick students are available through the Housemother.
3. If parents are to be contacted regarding a severe illness, this should be done by the Housemother, nurse or Dean of Women.
4. To be eligible for an excuse, the student must be seen by the nurse or Housemother.
5. Unless the student who is ill follows the nurse's instructions, she will not be excused from classes. A student who is sick during classes, but well enough to be out at night will not be eligible for an excuse.
6. If the student is in need of medical care during the night, the contact with the doctor or hospital must be made by the nurse (or the Dean of Women, if the nurse is not available).

FIRE DRILL PROCEDURE

1. Close windows.
2. Take coat or blanket with you; wear shoes; take a towel.
3. Unlock and close the door when you leave.
4. Walk rapidly, do not run, to the nearest exit.
5. Stay with the group, away from the building, until a signal is given to re-enter the dormitory.

IN KEEPING WITH OUR FIRE INSURANCE REGULATIONS

1. An ironing room is provided on each floor of the dormitories. All ironing must be done in the ironing rooms.
2. Corn poppers, coffee pots and toasters may also be used in the ironing rooms.
3. Sun lamps, hair dryers, electric razors, electric typewriters, electric clocks, record players, radios, electric blankets, heating pads and electric tooth brushes may be used in the rooms. Use of other electrical appliances will constitute a \$10.00 fine. (Hot plates are not to be used anywhere in the dormitory.)
4. Use of Firearms or Fireworks in the dormitory is prohibited.
5. Irons and appliances used in the ironing room are not to be left there.

DORMITORY ROOM

1. Assignments

- a. Room assignments will be made by the Dean of Women with special consideration given to upperclassmen requests.
- b. There will be no moving during a semester without special permission from the Dean of Women.
- c. The Dean of Women reserves the right to move a woman when it is deemed necessary.

2. Standards for a clean room

- a. The college reserves the right to inspect dormitory rooms at any time.
- b. A regular weekly inspection shall be conducted by the Housemother on a specific day designated by her.
- c. Weekly inspection will give special attention to the following:
 - 1) No trash in the hall
 - 2) Closets and drawers shut and no clothes hanging out
 - 3) Beds made at all times
 - 4) Trashcans emptied
 - 5) Window sills free of all but decorative articles
 - 6) Furniture and woodwork dusted
 - 7) Floors dusted and mopped
 - 8) Rugs must be shaken but not out windows
 - 9) Bathrooms orderly
 - 10) No more than 6 (six) soda bottles

- d. There may be a spot inspection at any time to check overflowing trash cans and unmade beds. One demerit only will be given if a room does not pass inspection.
3. Regulations. (My rights end where yours begin)
- a. Furniture shall not be moved from one room to another without special permission from the Dean of Women.
- b. There shall be no painting, nailing, or disfiguring of the walls, woodwork, etc.
- c. Each woman is responsible for her room and will be assessed for any damage to the room unless the offender can be found.
- d. No pets are permitted in the rooms.
- e. Women should keep their doors locked at all times that they are out of the room.
- f. Women should knock before entering another woman's room.
- g. Women should not enter another woman's room when she is not in.
- h. Food kept in rooms should be kept in containers with covers tightly closed.
- i. Storage rooms are provided for trunks, suitcases and footlockers.
- j. Needed room repairs should be reported to the Housemother and listed on designated bulletin board for the maintenance crew.

NIGHTS OUT

1. Since the primary goal of the college experience is the pursuit of intellectual disciplines, most of any student's time out of class will be spent in study and investigation centering around his class work. There are occasions when students desire to leave the campus for social activities. The college recognizes the place of social contacts in the total development of the individual and is anxious to work with students to guide them toward a balanced development according to their individual capacity. Accordingly, the privilege of nights off the campus for social activities will be determined by individual consultation with the Dean of Women, within the possibilities of the following graduation:
- a. First semester freshmen and probationary students—Saturday night
- b. All students with an average of 2.0-2.499—Saturday night plus one other
- c. Underclassmen with an average of 2.5-2.99—Saturday night plus two other
- d. Underclassmen with an average of 3.0 and above—MAY have every night out
- e. Seniors with an average of 2.5 and above—MAY have every night out
- Students may have church privileges on Sunday and Wednesday without counting such as a night out.

2. Students may attend **CAMPUS** events which are scheduled on the college calendar without considering them as nights out. However, leaving the campus after an on-campus event is considered a night out. If an activity extends beyond the regular closing hours, the student must return to the dormitory immediately.

OVERNIGHT GUESTS

1. Overnight guests will be welcome on Friday and Saturday nights. (Exceptions may be made with the Dean of Women.)
2. There should be no more than two guests in one room at a time.
3. A woman may have a guest two nights a month. (Exceptions may be made with the Dean of Women.)
4. A woman who desires to spend the night in another women's dormitory must fill out the proper card and have it signed by the Housemothers in both dormitories.
5. It is the responsibility of the woman having an off-campus guest to see that she is introduced to the Housemother, signs the guest card, understands and observes the dormitory rules. A student who fails to assume this responsibility will be restricted in her privilege of having guests.
6. Linen for guests may be obtained from the Housemother for a \$1.00 service fee.

ABSENCE FROM THE DORMITORY

Permission for leaving the dormitory is

made in line with the Social Privilege Sheet received from the parents or guardians of each student. Each girl must have a copy of this Social Privilege Sheet filled out and signed by the parents or guardian and **mailed directly to the Dean of Women**. Permission for activities which are not included on the Social Privilege Sheet **may** be granted through the Dean of Women if the parents send a letter of permission directly to the Dean of Women or call or wire the Dean of Women.

If a girl plans to visit some residence other than her own, she must have permission from her parents (either by the Social Privilege Sheet or by a specific letter) and also a letter of invitation from the people whom she plans to visit.

1. Off Campus
 - a. Each girl must sign out any time she leaves the Milligan College campus. Any girl who fails to sign out when she leaves the campus will be given five demerits by the dorm council.
 - b. Each student must **sign out for herself** and must give the specific information requested.
 - c. Each student shall sign herself in upon returning to the hall. If a student fails to sign in, she will be given one demerit.
2. On Campus
In the interest of personal security and

so that contact may be made in case of emergency, each student shall sign out when she leaves the dormitory after 7:00 p.m. She must give the specific information requested. She should sign in when she returns to her dormitory.

3. Overnight

- a. All women who leave the campus for overnight or have late leaves will sign out on the card provided in her dormitory. **Each woman is to do this for herself.** A note to the Housemother is not sufficient.
- b. Any girl who plans to be away from the dormitory overnight should see the Housemother the night before and sign out. If something unexpected comes up and a girl has to leave and cannot locate the Housemother, she may see the Housemother in the other dormitory or leave the information at the office of the Dean of Women.
- c. When leaving the dormitory for overnight, a student must be sure she has approval on her Social Privilege Sheet. Any trip not covered on the Social Privilege Sheet must be cleared in advance through the Dean of Women. **Overnight and weekend trips must be cleared before 4:00 p.m. Friday.**
- d. Each girl must sign herself in when she returns. The return from the week-

end must be by closing time on Sunday evening unless permission to return on Monday morning is granted by the parents. Students are not permitted to travel all night without specific permission from their parents. Parents will be called collect if a girl does not return on time, unless the Housemother has been notified by telephone or telegraph the reason for her delay.

- e. Any girl spending the night out of the residence hall without being properly registered is subject to immediate dismissal from school.
- f. Any permission that conflicts with the **rules of the school will not be recognized.**

HOURS

1. Hours for Opening

The residence hall will open at 6:00 a.m. A student wishing to leave before the hour set should clear with the Housemother the night before.

2. Hours for Closing

Sunday-Thursday—10:30 p.m.

Friday—11:00 p.m.

Saturday—12:00 Midnight

3. Calling Hours for Men

- a. Men may call for women students after 11:00 a.m. Monday through Friday and from 9:00 a.m. on Saturdays and Sundays.

- b. Guests may be entertained in the reception room from 1:00 p.m. until closing time.
- c. Men should say good-night to their dates in the lobby or at the front door.
- d. The Women's Dormitory Council reserves the right to restrict either men or women students from the lobby if their dating conduct proves to be embarrassing to others.
- e. Male visitors to a women's dormitory must enter and leave the building by the main entrance only, unless **specific** permission is given by the Housemother to do otherwise.

4. Tardiness

- a. All students are expected to return to the hall by the proper closing hour. If a student is unavoidably delayed, she should telephone the Housemother as promptly as possible. However, reporting by telephone does not necessarily excuse her.
- b. A woman student is allowed up to ten minutes lateness within a month with no penalty. After the ten-minute late time is used up, the following penalties go into effect:
 - one to five minutes: one demerit
 - six to ten minutes: two demerits, etc.
- c. The Housemother is the only person in the dormitory who is authorized to open the doors between closing hours

at night and opening hours in the morning. Any girl who arrives during the hours when the doors are locked must contact the Housemother for admittance. Any girl who opens the door to let someone else in between closing hours at night and opening hours in the morning will automatically receive a campus. Any girl who asks another girl to let her in during these hours will also receive a campus.

APPROPRIATE DRESS

1. Appropriate dress at Milligan College is always neat and stylish without being extreme. Extremely short or tight clothing is not appropriate.
2. Short shorts may be worn only for Physical Education classes and a skirt (or coat) must be worn over them while coming to and from the gymnasium. These should be the regulation gym shorts unless permission is secured from the Physical Education instructor.
3. Jamaicas, bermudas, cut-offs, slacks, and pedal pushers may be worn on campus, except to the library, to class, to the dining hall, to the chapel, to administrative offices, or in the public lobbies of the dormitories.
4. Jamaicas, bermudas, cut-offs, slacks, and pedal pushers may be worn off campus only for recreational activity or if one

remains in a car. One demerit will be given for the first offense, two for the second, etc. No warning will be given.

5. Men students are not to wear shorts of any kind in the main lounges of the women's dormitories, except to pick up a date for tennis, a picnic, or other activities calling for such dress. At no time should men and women students sit in the lobbies dressed in this manner.
6. Dress for campus parties is the same as for classes unless the occasion calls for more or less formal attire.
7. For basketball games the appropriate dress would be the same as for classes. For Saturday night games and all away games, girls would probably enjoy dressing up.
8. For concerts, lectures, recitals, Sunday dinners and special evening meals, women should wear their "Sunday" dress with hose and heels. (Men should wear coats and ties.)
9. For formal banquets and faculty receptions, women should wear street or floor length gown and heels. Men should wear dark suits or dinner jackets.
10. Any problems of appropriate dress for particular occasions may be cleared through the Dean of Women.

DEMERITS

Demerits may be given by any member

of the Dormitory Council, the Dormitory Council as a unit, the Housemother, or the Dean of Women. The Dormitory Council and/or the Dean of Women will determine the number of demerits to be given.

1. A student will be notified of demerits received.
2. Any student receiving ten demerits automatically receives a regular five-day campus.
3. A record of campuses is kept by the Dean of Women, and the record becomes a part of the student's citizenship record.
4. Demerits are cancelled at the end of each semester.
5. A maximum total of three demerits may be eliminated by work assigned by the Dormitory Council. This may be done only once and just during the first five demerits. A record of all "worked off" demerits will be kept in the student's file.

CAMPUSING

A **regular** campus is for a five-day period from Wednesday morning at 7:00 until Monday morning at 7:00. Campuses of other lengths may be issued by the Dorm Council or the Dean of Women.

The following restrictions will be observed by a student who has been campused:

1. She will not leave the campus except to attend church on Sunday morning. She

may attend evening services at the Hopwood Church.

2. She must be in her room by 7:30 p.m. and must remain there until 7:00 a.m. the following morning.
3. Use of the telephone is limited to emergency calls or calls from parents.
4. There must be no visitors in her room after 7:30 p.m. until 7:00 a.m. the next day.

CONDUCT

1. Any violation of catalog regulations will subject the student to disciplinary action, suspension, or dismissal. Such violations will be handled by the Discipline Committee of the college.
 2. The use or possession of alcoholic beverage and tobacco is a violation of college regulations.
 3. Women students may not visit men's residence unless the men are living with their parents or guardian. Even under these circumstances, permission must be granted by the Dean of Women. (Men are not allowed to be in the women's rooms without permission from the House-mother.)
 4. It is a joint responsibility to see that the woman returns to her residence on time. A couple should not linger over the farewell until it is necessary for the supervisor to ask the man to leave. Prolonged displays of affection in the lounges and at the door do not prove that the affection is deep and sincere. Such actions are inconsiderate of others and the parties involved are subject to losing their privilege of using the lobby.
5. Girls are requested not to carry on conversations from their windows.
 6. Girls should not loiter outside in cars.
 7. Girls are not to use the public lobbies while dressed in bermudas, slacks, pedal pushers or cut-offs.
 8. Sunbathing is permitted in restricted areas. Students who sunbath are expected to leave the area uncluttered.
 9. Women are expected to attend church on Sunday. Work that should be done during the week such as cleaning rooms, washing, and ironing is discouraged on Sundays. Radios and pianos are not to be played before 8:30 on Sunday mornings.
 10. College students generally expect to observe society's code of good manners, politeness, courtesy, and good taste. As a Christian College should reflect the higher code of the Golden Rule, students, therefore, are expected to show consideration for others in every situation and to keep their conduct within the bounds of good taste at all times.

PERSONAL RESPONSIBILITY

In order for any student to develop his individual ability to make proper choices, he must exercise **individual responsibility**. This implies that each is **affected by** and, therefore, must be **concerned with** the actions of his fellow students.

Each student is encouraged to develop a spirit of concern toward fellow students who are about to become involved in acts of wrong doing. These acts may be violations of the **specific policies** of the college or they may be acts that are contrary to generally **recognized standards of proper conduct**. Each student is encouraged to make an individual effort to prevent the acts through private personal counsel with his fellow students.

If the counseling student feels that he needs assistance in the matter, he is encouraged to call on a faculty member or the Dean of Women or Dean of Men. A mutual concern and effort between faculty members and students in matters of this type will lead to a more satisfying Christian community.

PERSONNEL

DEAN OF WOMEN

The Dean of Women has the overall responsibility for the women students. Although her position is considered administrative, she should also be used as a counselor.

HOUSEMOTHER

The Housemother is responsible to the Dean of Women and acts in her stead in supervising the dormitory. She works with the Dormitory Council and the Dean of Women to help insure a harmonious relationship for all.

DORMITORY COUNCIL

The Dormitory Council is a duly elected group of girls who serve as the governing body of the dormitory. The council sets up policies for the dormitory and functions to enforce whatever rules are necessary. The council represents the administration to the girls and represents the girls to the administration.

Members of the Council are also counselors to help with whatever problems arise in the dormitory. Their first concern is for the welfare of individual students and the dormitory as a whole.

Except for serious cases which require consideration by the Dean of Women and/or the Discipline Committee, the Housemother and the Dormitory Council handle problems which arise in the dormitory. Any appeal concerning such decisions would be addressed first to the Dean of Women, then the Vice President, and ultimately to the President.

MILLIGAN COLLEGE WOMEN'S RESIDENT CONSTITUTION

PREAMBLE

We, the dormitory women of Milligan College, in our desire to promote Christian character and in order to channel our activity through a responsible organization which can more effectively speak and act in our interest, do hereby establish this constitution of the Women's Dormitory Council.

ARTICLE I. Name and Powers

Section 1. The name of this organization shall be the Women's Dormitory Council of Milligan College.

Section 2. The powers of the Women's Dormitory Council shall be those correlative with this constitution.

ARTICLE II. Responsibilities and Purposes

Section 1. The Women's Dormitory Council shall be directly responsible as the official voice of the dormitory women to the administration in matters pertaining to the constituent group; and it shall be directly responsible to its constituents as their elected representatives.

Section 2. Purposes

A. The Women's Dormitory Council shall represent their constituents in all

matters of dormitory life.

- B. The Women's Dormitory Council shall strive to create, promote and preserve an atmosphere conducive to study.
- C. The Women's Dormitory Council shall endeavor to maintain a spiritual environment in the dormitories.
- D. The Women's Dormitory Council shall mutually co-operate with the Administration in the co-ordination of student affairs.
- E. The Women's Dormitory Council shall act as a reviewing board in the case of a violation of this constitution.

ARTICLE III. Membership

Section 1. Composition of Women's Dormitory Council

A. Student members

- 1. One president, vice president, and secretary-treasurer from each dormitory.
- 2. A sufficient number of dormitory representatives, as determined by the presidents of their respective dormitory.

B. One faculty advisor (optional)

C. Council Co-ordinator shall be elected by the entire women's body to correlate the work in each of the Dormitory Councils.

- D. An executive committee shall be composed of the president and vice president from each dormitory, the faculty advisor, the Dean of Women, and the Council Co-ordinator.
- E. Joint councils in each dormitory shall exist in the month of May, composed of the out-going and in-coming representatives.

Section 2. Requirements for Women's Dormitory Council Membership

A. Student membership

- 1. The presidents, vice-presidents and council co-ordinator shall be elected by the entire body of resident women according to the regulations of **ARTICLE IV** of this constitution.
- 2. The representatives shall be elected from their respective dormitories.
- 3. The secretary-treasurers shall be representatives and shall be elected by their respective joint dormitory council.
- 4. Members will have survived a screening committee on the basis of integrity, service to the school, leadership, Christian character, scholarship, and dedication. The screening committee will consist of the Dean of Women, the Dean of

Students, and the Housemothers from the women's dormitories.

- B. The Women's Dormitory Council may have a faculty advisor.

ARTICLE IV. Elections

Section 1. Regulations for the elections of presidents

- A. The president of each dormitory shall post the proclamation for the office of Women's Dormitory Council Presidents the week following spring vacation initiating election proceedings.
- B. The provisions of the proclamation
 - 1. Nomination for each office shall be a written petition present to the president.
 - a. A valid petition shall consist of the signatures of at least ten percent of the resident women.
 - b. Duplication of signatures of two or more petitions for the same office shall automatically invalidate the signature.
 - 2. No petitions for nomination shall be receive after noon of the day one week from the day of proclamation.
 - 3. Campaigns shall commence immediately following the close of nominations, and shall be con-

cluded at a time designated by the Women's Dormitory Council.

4. The elections shall be conducted on the day two weeks from the day of proclamation.
5. Elections shall be by secret ballot.
6. A candidate receiving a majority of the votes cast by the resident women, shall be elected.

Section 2. Qualification for Candidates

A. Candidates for the office of president

1. She must uphold Christian principles.
2. She must be a rising Senior.
3. She must have an accumulative point-hour ratio of at least 2.5.
4. She shall be willing to be placed within one of the sections of the dormitory.
5. She must have preferably had previous experience on the Women's Dormitory Council the year of the election.
6. She must be involved in a minimum number of extracircular activities in order that her time and energy may be devoted first to her duties as president.

B. Candidates for representative

1. She must uphold Christian principles

2. She must have an accumulative point-hour ratio of at least 2.0.

3. She shall be willing to be placed within one of the sections of the dormitory.

C. Candidates for the office of Co-ordinator

1. She must uphold Christian principles.

2. She must be a rising Junior or Senior.

3. She must have an accumulative point-hour ratio of at least 2.5.

4. She shall be willing to be placed within one of the section of the dormitory.

5. She must have preferably previous experience on the Women's Dormitory Council the year of the elections.

6. She must be involved in a minimum number of extra-circular activities in order that her time and energy may be devoted first to her duties as president.

Section 3. Regulations for election of representatives, vice-president, secretary-treasurer

The elections shall be held within the month of April and the joint council will

exist from May 1 to the end of the semester.

Section 4. Vacation of office

- A. An office is vacated by resignation which is accepted by the Women's Dormitory Council.
- B. An office is vacated by a member having residence other than in the dormitory.
- C. An office is vacated upon conviction of impeachment by the Women's Dormitory Council.
- D. Upon vacation of office of president a new election shall be conducted according to ARTICLE IV of this constitution.
- E. Upon vacation of office of representatives, the section having the vacation shall elect a new representative from the active list. The election will be supervised by the Women's Dormitory Council.

ARTICLE V. Impeachment

Section 1. Impeachment proceedings shall be brought against a member by the Women's Dormitory Council for failure to uphold this constitution or its by-laws.

Section 2. Three-fourths vote by the Women's Dormitory Council is necessary for conviction of impeachment.

Section 3. Failure to uphold a 2.0 average will also result in impeachment.

ARTICLE VI. Duties of Members

Section 1. Duties of all members

- A. They shall have residence in a dormitory section.
- B. They shall be present on campus during Freshman Orientation period.
- C. They shall supervise the weekly women's prayer meetings.
- D. They shall be responsible for maintaining an atmosphere conducive to study in the dormitories and surrounding areas.
- E. They shall uphold the ideals set forth in this constitution.
- F. They shall act as a reviewing board for any dormitory women who infringe upon this constitution or its by-laws.
- G. Any action by any dormitory that could effect the other dormitory must be by the Executive Committee.
- H. They shall work together to uphold Christian principles.

Section 2. Duties of officers

- A. The presidents
 - 1. They shall meet regularly with the Dean of Women.

2. They shall call meetings of their respective council and dormitory and preside over them.
 3. They shall appoint all committees of their respective council and serve as an ex-officio member of them.
 4. They shall represent their respective dormitories on the student Council.
 5. They shall execute policies determined by the council.
 6. They shall section off the women's dormitories in consultation with the Dean of Women at the beginning of the year and place representatives therein.
 7. They shall work together to unite the women in spirit and purpose.
- B. The vice presidents
1. They shall work together on the "Big and Little Sister" program and Freshman Orientation.
 2. They shall introduce the "Big and Little Sister" program during the first week of October and shall supervise it throughout the year.
 3. They shall assist the president and preside over any meetings that the president cannot attend.
- C. The secretary-treasurers

1. They shall record the minutes of all meetings.
 2. They shall take roll at each meeting.
 3. They shall distribute a copy of the minutes to their respective women's dormitory resident and to all the women in their respective dormitories.
 4. They shall submit a copy of the minutes of each meeting to the President of Milligan College and to the Dean of Women.
 5. They shall be responsible for all income and expenditures by their respective dormitory council.
 6. They shall prepare a regular report for each meeting and an annual report for the permanent record.
- D. The faculty advisor (Optional)
1. She shall be present at all meetings.
 2. She shall advise the Women's Dormitory Council throughout the year.
 3. She shall help communicate ideas, suggestions, directives, and requests between the Administration, Faculty, Student Body, and the other women's dormitories.

- F. The executive committee shall meet regularly to unite the women in spirit and purpose.
- G. The officers from each dormitory.
 - 1. They shall act as a reviewing board in individual cases and shall determine whether or not they shall be brought before the entire council.
 - 2. They shall act in emergency situations when the council cannot convene.

ARTICLE VII. Women's Dormitory Council Funds

Section 1. Each dormitory shall have its separate fund kept in the school treasure handled by the Business Office.

Section 2. Collection of funds

- A. One dollar per person dormitory fee will be required at the beginning of the year.

Section 3. Use of funds

- A. The vice presidents will determine the expenses of the "Big and Little Sis" parties and equal per centages of money will be taken from each dormitory fund for this purpose.

- B. Any project uniting the women in spirit and purpose, furthering the academic, spiritual, or physical well-being of the entire body of resident women.
- C. All uses of funds must be approved by the council and faculty advisor.

MEN'S DORM INFORMATION FOR 1967-1968

I. ROOM ASSIGNMENT

1. Get your room number and location from the resident-in-charge.
2. You will pay a \$1.00 deposit for a key. The deposit will be returned when you leave the College and are properly checked out of the dormitory. **Do not have duplicate keys made.**
3. In WEBB HALL you are assigned 101A or 101B (for example). The "A" indicates that you are responsible for the closet and bed closest to the room door. Your desk and chair are also **marked** 101A (for example). Be sure the desk drawer number corresponds with that of the desk itself. (The desk drawer is numbered on the inside and the desk is numbered beneath the desk top above the book shelf.) The other closet and furniture are your roommate's. Both occupants are responsible for care and proper cleanliness of the room. That of the bathroom and shower facilities is shared with your suitmates.
4. Any damaged furniture, broken light bulbs or shades or other damages must be reported in writing at the time of first entry for examination of your room

so that you will not be held responsible for any previous damage.

5. Attach nothing to the doors, furniture, walls, or woodwork with nails, tacks, etc., or anything else that will leave a mark or hole when object is removed.

II. LAUNDRY AND DRY CLEANING SERVICES AVAILABLE

1. Linen service lockers are located in each dormitory.
2. A coin-operated laundry is located near Webb Hall.

III. ELECTRICAL APPLIANCES

1. No electrical appliances for preparing food of any kind (including corn poppers and coffee makers) may be used in the rooms.
2. There is no additional charge for use of a radio or record player. Permission to use additional electrical apparatus including fans and heaters must be secured through the Business Office and a copy of the granted permission filed with the Head Resident for future use in checking your room.
3. No TV sets are allowed in the rooms. The radios, record players, etc. are to be used with discretion—for your hear-

ing not the entire wing or section of the dormitory.

4. A \$10.00 FINE IS ASSESSED FOR VIOLATION OF THE ABOVE ITEMS, AND THE ITEMS ARE CONFISCATED.

IV. EMERGENCY INFORMATION

1. Notify your parents and keep them currently posted on how to reach you quickly in an emergency. Webb Hall pay-phone number is (Johnson City) 928-9749; Pardee Hall, 928-9781; and Hardin Hall, 928-9701. The general number for Milligan College is 928-1165. If it is an emergency they may also reach the Dean of Men at my apartment, 926-7008.
2. When leaving campus for any overnight stay, leave the Head Resident a written note of how you may be reached in case of an emergency in your family.
3. When leaving the campus at any other time it is suggested that you leave a note in your room on your desk, indicating approximate time you expect to return.

V. SUGGESTIONS FOR DRESS AT THE DORMITORIES

1. In addition to parents and other visitors to the dorm there are girls and women who will have occasion to be in each

dorm. Avoid being outside your rooms improperly dressed.

2. Always be fully dressed when visiting the resident's or housemother's apartment.
3. Wear appropriate clothing including shirt to and from athletic or other recreational activity.
4. Do not be in the lobby in bed clothes.
5. Close blinds when undressing or dressing in rooms.
6. Wear appropriate clothing to and from showers and restrooms.

VI. RANDOM REMINDERS

1. All furniture is to be left in the room as assigned.
2. Occupants of each room will be held responsible for damage while assigned to the room. So, it is well to govern the actions of your visitors as well as yourselves.
3. Extend nothing through window or screen, including wires, antennas, etc.
4. Of course, no explosives, firearms of any kind, or other weapons are allowed in the dormitories, or on campus.
5. Use of the main lobby or lounge and TV room are for your careful use and

relaxation as long as you don't interfere with the rights of others. Do not recline on the furniture.

6. Avoid moving furniture from its immediate grouping in the lounge, and **never** out of the room. If it is moved from its immediate grouping, please return it to its proper place before leaving.
7. Storage closets are available for trunk and luggage storage after returning students arrive and the closets are cleared. Tag and/or label all items to be put in storage closets.
8. **PARDEE HALL AND WEBB HALL.** Use of the intercommunication system is for your service only, not a play apparatus or a hanger. When answering the speaker in your room: press the button, give your name and the room you are in, to insure proper communication between you and the person at the control panel. Since the system is primarily to call your room, you cannot call the control panel unless your number is pushed there.
9. The lots adjacent to each dorm are not for student parking, but are for loading and unloading only. Please use extra caution when you are driving a car in the area of any dormitory since there are children close by on many occasions.

10. Use walkways to various points on the campus.

11. **REGISTER ALL VISITORS WITH THE RESIDENT-IN-CHARGE, OR THE HOUSEMOTHER.** No visitors are allowed to stay overnight in the dormitory without advanced permission from the Resident-in-charge. No visitors after midnight.
 12. **SMOKING IS ALLOWED ONLY INSIDE THE MEN'S DORMITORIES.** Your proper disposal of ashes, cigarette butts, etc. is expected.
 13. Weights or similar gym equipment are **not to be used or stored in the rooms.**
 14. **Possession of public signs (highway, directions, etc.) is against state law.**
 15. Due to the limitations of telephone service and the large number of people to serve please keep the line in use for the minimum time on local calls.
 16. **Conduct** within and about the dormitory should be such that a student may study in his room at any time.
 17. **Any strictly quiet hours** will be set by your Dormitory Council.
- VII. **CARE OF YOUR ROOM AND BATH**
1. Your room is subject to inspection at any

time, so it should never be a complete "wreck." The beds should be made daily. Your room should never be in such a state of disorder that we could not show it to your parents or other visitors. Leave no dirt or trash in the hallways. Take it to the trash barrels. In your room use metal wastebaskets or other material not easily burned rather than cardboard boxes.

VIII. ALTHOUGH OTHER THINGS COULD PUT YOUR CONTINUED STAY AT MILLIGAN IN JEOPARDY, THE FOLLOWING WILL SUBJECT A STUDENT TO A RECOMMENDATION FOR IMMEDIATE DISMISSAL FROM SCHOOL:

1. Intentional damage to college property.
2. Use or possession of alcoholic beverages.
3. Use or possession of explosives of any kind, firearms, knives, etc., or other dangerous weapons.

PROCEDURE FOR CHECKING OUT OF YOUR ROOM AT THE END OF THE SCHOOL YEAR OR AT ANY OTHER TIME WHEN WITHDRAWING FROM SCHOOL.

Part I.

1. Have an understanding with your roommate about ownership of property.

2. Leave nothing in the room except properly assigned school equipment.
3. Leave the room free of loose articles and dirt and debris. Take all trash to the barrels available.
4. Have the resident check your part of the room for furniture damage and see that it is in order for leaving.
5. Leave the bath and room door locked when all your gear is out and ready to go. (WEBB HALL).
6. Bring your room key with the check-out slip signed by the Housemother or resident to get your \$1.00 key deposit.
7. FAILURE TO CHECK OUT YOUR ROOM PROPERLY WILL LIABLE YOU TO FORFEIT YOUR REQUEST TO ROOM IN THE SAME DORM NEXT YEAR, AS WELL AS TO JEOPARDIZE YOUR GOOD STANDING FOR RECOMMENDATIONS.

Part II. STORAGE CLOSET SPACE FOR BETWEEN-SCHOOL SESSIONS.

1. There is not sufficient closet space to store furniture so you will have to make other arrangements to store or sell chairs, rockers, easy chairs, etc.
2. Leave nothing here if you do not defi-

nitely plan to enroll next year.

3. Books, trunks, lamps, etc., may be stored during the summer at the owner's risk of loss or damage, providing he follows storage instructions:
 - (a) Box, securely tie, label in bold print, all gear to be left.
 - (b) For your own use, make an inventory of all items you leave.
 - (c) Leave a copy of the number of boxes or pieces left in storage closet and keep a copy for your own use.

STANDARDS OF CONDUCT

Milligan College purposes to integrate Biblical Christianity with scholarship and life. We expect standards of conduct which the college in its history has found helpful for creating the most favorable context conducive to the pursuit of a liberal arts education in the Christian tradition.

In the light of this statement of purpose, we draw special attention to the following catalog precedents: ". . . the use of alcoholic beverages by a Milligan student, whether on the campus or away, will subject the student to disciplinary action, suspension or dismissal." "Membership in Milligan College is not open to women who smoke. The use of tobacco by men is restricted to designated places." (By "designated places" it is particularly meant to exclude smoking in front of the main campus buildings.)

Standards of neatness **AND** decorum in matters of dress are expected of Milligan College students. The "casual look" is appropriate for the casual occasion. Students are required to dress up for the Sunday noon meals. Men are to wear coats and ties and women heels and hose.

WOMEN: Bermudas, slacks, cut-offs and pedal pushers are not acceptable dress for class, library, dining hall, chapel or the main dormitory lounges.

MEN: Bermudas are not acceptable attire for class, library, chapel or dining hall.

It is expected that Milligan students will use discretion in dating behavior so that they will not be an embarrassment to themselves and to others.

Hasty and secret marriages can prove disruptive and harmful. Students are urged to consult the professional counseling services available at the college. Married students are not permitted to live in the dormitory without the expressed consent of the Dean of Men or Dean of Women.

Possession of firearms is prohibited.

Matriculation signifies agreement to live within the above principles and regulations. While some may not have personal convictions in accord with these conventions, responsibility for honorable adherence to them while under jurisdiction of the college will be demanded and judged a necessary part of one's participation in the educative process.

DISCIPLINARY COMMITTEE

I. GENERAL GUIDELINES

A. All administrative discipline should be channeled through the Dean of Men or the Dean of Women.

1. The Deans should be understood as having counseling opportunities as well as direct disciplinary responsibilities.
2. In each case of reputed breach of discipline, the Deans may handle the individual case as deemed wise, up to the point of suspension from school—in which case it must be referred to the Disciplinary Committee for committee action.
3. The Dean, in each case, will ask the student in question if he would like to appear before the Disciplinary Committee. He has the privilege to appeal to the committee if he so desires. (The Deans, may, at any time, refer any case to this Committee.)
 - a. Charges against the student will be presented in writing to the student at least twenty-four hours before he appears before the Committee.
 - b. The student will be informed that

he may bring witnesses and/or someone to represent him.

- c. The members of the Disciplinary Committee will be informed of the names and the charges of the accused before the time the committee convenes.
- B. In direct action by a Dean or by the Committee in a disciplinary case, the following concepts for reaching conclusions will be followed.
1. Individual reasons for behavior may be signals that the student needs to be referred to the Counseling Office **since all persons are to be treated individually and fairly with a "redemptive attitude"**. Such a redemptive purpose is a standard to be protected by student, faculty and administration.
- C. Definitions of actions:
1. **"Suspension"**—Student is denied continuance in Milligan until a definite date or term of school. This is regarded as temporary, such as one or more semesters. Such a decision is not posted on the student's academic permanent record card.
 2. **"Expulsion"**—This is considered as more or less permanent; however, it

is subject to review by this committee. "Expulsion" is to be posted on his permanent academic record.

For the year 1967-1968 there will be five faculty members and two student members. The latter two students will be selected by the Student Council.

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