

Milligan College



Handbook
For Girls



1945 - 46

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Name

Class

Room Number



Each girl is supplied at the opening of the school year with a copy of this Handbook. Girls are held responsible for the observance of the regulations embodied herein.



GREETINGS

Milligan College extends a cordial welcome to those former students who have returned to renew old associations and to follow loved pursuits after an absence of two years or more during which your College unselfishly devoted her entire staff and facilities to the training of young men who were employed in our armed forces for the defense of those principles for which America has always stood, milligan College extends the same cordial welcome to those new students who for the first time enter her gates in search of a fuller life and nobler achievement. Your school greets you with the sincere desire to aid in enlarging your vision, to sustain your ideals, to strengthen and beautify your character, and to lead you into the paths of noble service.

OFF CAMPUS STUDENTS

To those girls from neighboring towns who find it more convenient to live in their own homes rather than in the college dormitories, we extend a most cordial invitation to attend Milligan College as "Of Campus Students". You are urged to become a part of the group life of the College. You are invited to spend your leisure time in Hardin Hall and Pardee Hall where you are always welcome. You are expected to take an ac-

tive part in the various club meetings and in the different activities on the campus. You are especially invited to be present at Prayer Meeting, at all social occasions, at games and at all performances to which the students of Milligan have been invited. You are given an equal opportunity with those who are living on the campus to enjoy every phase of the college life and to use all of the facilities of the college in the same way as those students who live on the campus.

THE HONOR SYSTEM

The high standard of honor at Milligan College depends upon every individual student. Each student is responsible first of all for his own conduct. He also feels a sense of responsibility for his fellow students and pledges himself to do all he can in maintaining the high standard of honor among the entire student group, in thought, word, and deed.

GENERAL PERMISSIONS

A general permission is given for the following:

Going to town in the approved way on Monday and on Saturday afternoons.

Going in the approved way to the Milligan football games played in Elizabethton and Johnson City.

Going to the College Store .

Going to the Post Office.

Attending any evening program on

the campus to which the public has been invited.

Attending regular meetings of the various school organizations.

Going to the library.

SPECIAL PERMISSIONS

At all other times a girl will secure special permission at the Office of the Dean of Women before leaving the campus at any time, or before leaving the dormitory in the evening.

The most convenient time for getting permissions will be immediately following each meal, when the Dean of Women will be in the office for the purpose of giving permissions.

PERMISSIONS FROM PARENTS

If a girl is planning to spend the night at any place except her home, it will be necessary to have a written permission sent direct from her parents to the Office of the Dean of Women.

Any permission from parents that conflict with the rules of the school will not be recognized.

LEAVING AND RETURNING TO THE CAMPUS

All girls who leave the campus at any time are expected to sign out in a record book which will be found in the parlor of Hardin Hall.

If it is necessary to secure Special Permission to leave the campus, this

should be done before any record is made in the book.

All details called for in the record book should be given carefully and accurately.

Each individual must sign for herself before leaving and upon returning. It will be very serious for any girl to "sign in" or "sign out" for another girl.

Failure to "sign out" or "sign in" is a serious offense.

A girl is expected to conform exactly to the information which she gives in the record book.

She is expected to travel by some approved method of transportation, as listed in this book.

If for some reason a girl is delayed and is not able to report at the dormitory at the expected time of her return, she should call the Office of the Dean of Women immediately and notify her of the circumstances.

All girls are expected to return to the dormitory by 6 P. M., except when returning from week-end visits, at which time they will be expected to return by 9:30 P. M. on Sunday.

APPROVED METHODS OF TRANSPORTATION

The college approves of the following methods of transportation: Trains, bus specified taxis, and cars driven by members of the faculty.

Girls may go driving with their parents, or with some member of their immediate family.

If parents send someone to drive their daughter home for a week-end visit, a written approval should be mailed to the Office of the Dean of Women, before the time appointed for the visit.

A girl is not expected to go driving with a young man.

All girls will obtain special permission before getting in any car .

LEAVING AND RETURNING TO THE DORMITORY DURING THE EVENING

A small book will be found in the parlor of Hardin Hall and Pardee Hall for "signing out" and "signing in" when leaving the dormitory in the evening.

All girls are expected to sign in the campus book if they leave the dormitory after 8:00 in the evening, except in the following cases: When the entire group attends a public program in the Administration Building, or attends a basketball game, or a public performance in the Gymnasium. Girls are expected to sign in this book, for example, when they go to the Library, Glee Club, Dramatic Club, etc., or any regular meeting of a regular organization.

When leaving the dormitory in the evening girls will report to their rooms until an official check has been made.

It will be necessary to secure special

permission to leave the dormitory after 8:00 in the evening for any purpose not listed under the general permissions; for example, a special practice of any kind.

WEEK-END VISITS

A limited number of week-end visits will be permitted.

Written permissions for week-end visits should be sent direct from the parents to the Office of the Dean of Women.

All girls are expected to report at the dormitory from week-end visits not later than 9:30 Sunday evening.

Girls who hold Service Scholarships are required to arrange with the one in charge of their work to be off duty and to leave a dependable and efficient substitute. The substitute should be approved by the work supervisor.

ATTENDING EVENING PROGRAMS

Girls are urged to attend evening programs but are not required to do so. If a girl prefers to remain away from a program, she will be expected to observe the regulations of a regular study hour.

Girls remaining in the dormitory when the majority have gone to an evening program will be expected to report that they are not attending and to sign up in the campus book indicating that they are staying in the dormitory.

ing in deference to those who are sleeping.

Students who enter Milligan College express their desire and willingness to attend Church and Sunday School regularly and will be expected to do so. Those who desire to do so may attend the church of their choice in Johnson City or Elizabethton. All students are invited to attend Sunday School and Church on the campus.

Girls who plan to attend Church off the campus will sign out in the campus book when they leave, and sign in when they return to the campus.

Girls attending Church off the campus will be expected back at the College for Sunday dinner.

REQUIRED ATTENDANCE

Attendance is required at chapel.

ILLNESS

The college provides a Registered Nurse to assist during illness.

All girls are expected to observe the office hours of the Nurse, except in case of an emergency.

The responsibility of reporting illness is placed upon the roommate. She is required to report an illness promptly.

The roommate should report any illness to the Nurse and to the Dean of Women.

A girl is not permitted to give medicine to another girl, unless she has been

very definitely instructed by the Nurse to do so.

A girl is not expected to call, wire, or otherwise notify the parents of the illness of her roommate. Such information will always be sent from the Office of the Dean of Women.

Food of any description is not to be given to a girl who is ill, unless it has been ordered by the Nurse.

A girl is always privileged to have a doctor, but the call for the doctor will be made by the Nurse or Dean and not by the roommate.

THE DINING ROOM

The college operates a dining room for the benefit of the students enrolled at Milligan College.

All students living in the dormitories are required to take their meals in the college dining room.

Good, wholesome, well-cooked meals of an unusual variety for college dining rooms are served at a minimum cost.

On account of the crowded condition of the dining room, it is necessary for students to obtain permission in advance before bringing guests to the dining room.

The administration is always delighted to entertain the parents of students. Food is not to be taken from the dining room.

It is expected that there will always

be a dignified and courteous behavior in the dining room.

The girls will take special care in dressing for dinner in the evening. Informal dress will be worn.

Students are asked to be quiet when announcements are made.

DRESS

Girls should wear appropriate school clothes during the day.

Slacks are to be worn only when a girl is engaged in some activity in the Physical Education Department, or when there is a general hike.

The special suit for physical education classes may be worn only in the gymnasium, and not on the campus at any time.

Anklets should never be worn, unless the occasion calls for a type of dress that is in keeping with this item of apparel.

A girl should have at least one formal, or party dress, in her wardrobe.

Girls should dress inconspicuously and should wear hats when going to town or to church.

Girls should have walking shoes, a rain coat, and heavy coat.

Girls will be asked to wear warm clothing and heavy coats when attending night football games.

Borrowing of clothing is strongly discouraged.

ELECTRICAL APPLIANCES AND FIXTURES

All electrical appliances should be examined and approved before they are attached in the room.

Extension cords, or additional wiring, will be connected by an electrician after permission has been given for such.

Ironing in the rooms is strictly forbidden. Provision is made for ironing in the different halls.

THE TELEPHONE

Girls may make calls over the telephone in Hardin Hall and Pardee Hall.

A girl should not make a habit of calling over the telephone during study hour.

Long conversations should not be carried on over the telephone, as it is a business one.

A girl will always be notified at once of any telephone call that may come for her, over long distance. If the call is a local one and she is in class the phone number will be given to her immediately after class.

TELEGRAMS

If a girl receives a telegram, it will be phoned to her and will be mailed later if she requests it.

ROOMS

Daily inspection of rooms will be made.

One day in the week will be set aside

for special cleaning and inspection of rooms.

Rooms should be kept neat and in order at all times.

Rooms are not to be locked during study hour, or at night.

A student should never enter another student's room when the owner of the room is not there.

The owner of the room is held responsible for whatever may take place in her room.

Girls are not privileged to repaint the furniture in their rooms.

Any property that may be damaged in the room will be charged to the occupants of the room.

Furniture is not to be moved from one room to another without the consent of the Dean of Women.

GUESTS

Girls should make arrangements in advance for any guests they may wish to entertain. As a rule, invitations to guests will be for the week-end, rather than during the school week.

Guests will be expected to observe social and dormitory regulations.

SMOKING

Smoking among girls is strictly forbidden, whether the student is on the

campus or away for any reason. A girl who persists in smoking will be asked to withdraw from the institution.

COOPERATION

A student who is found to be out of sympathy with the spirit and ideals of the school may be asked to withdraw even though she may not have broken any formal rules of the school.

ALMA MATER

In Tennessee's fair eastern mountains,
Reared against the sky,
Proudly stands our Alma Mater,
As the years go by.

Forward ever be our watchword,
Conquer and prevail
Hail to thee! Our Alma Mater,
Milligan, all hail!

Cherished by our sons and daughters,
Memories sweet shall throng,
Round our heats, O Alma Mater
As we sing this song.

Forward eevr be our watchword,
Conquer and prevail!
Hail to thee! Our Alma Mater,
Milligan, All Hail!

—B. H. Hayden.

