

Milligan College

Student Handbook 1992-1993



ALMA MATER

In Tennessee's fair eastern mountains
Reared against the sky,
Proudly stands our Alma Mater,
As the years go by.

CHORUS

Forward ever be our watchword,
Conquer and prevail;
Hail to thee! Our Alma Mater,
Milligan, all hail!

Cherished by her sons and daughters
Memories sweet shall throng
round our hearts, O Alma Mater
As we sing this song.

CHORUS (repeat)

By Bela Hubbard Hayden



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Dear students:

Let me welcome you to Milligan College. We believe wholeheartedly in its philosophy of education. It is a college of arts and sciences in which students can pursue career opportunities in a community of Christian commitment. The school has an able faculty to implement this philosophy, and you should seek every opportunity to learn from them. Let me emphasize that Milligan is a Christian college. Both faculty and administrative persons are committed Christians. Everyone here is expected to exemplify the virtues Christ taught.

This next statement may sound negative and seem out of place, but I feel constrained to say it out of fairness to those who enroll here. Drinking, use of illicit drugs, profanity, and other questionable activities of a similar nature have no place at Milligan College. Those who want to participate in these should not enroll. We believe that the most abundant, satisfying life is the one in Christ. Milligan strives to be a community of those who seek His lifestyle.

Your years at Milligan will be those in which you will grow, intellectually and spiritually, more than in any others. They should also be your happiest years. You will make friends and have experiences that will give you many happy memories. Let me urge you to make the most of these days that you have on campus!

We want to help you do this.

Cordially yours,

Marshall J. Leggett
President

Dear students:

Each school year brings new challenges and opportunities for your personal growth. We encourage you to put forth your best effort in order to achieve your full potential academically, spiritually, socially, and physically.

You will find here at Milligan a community of Christians who are eager to assist you in your endeavors. Please do not hesitate to let us know when we can be of help.

This student handbook is written with you in mind, to answer questions, explain campus policies that are enforced, and briefly describe the services available to our students. If you are not clear on any point, just stop by for more information.

May God bless you in all you undertake.

Yours in Christ,

John Derry
Dean of Students

MILLIGAN COLLEGE CALENDAR

Fall Semester, 1992

Residence Halls Open to New Students	August 23
Conference for Parents of New Students	August 23
New Student Orientation	August 24-26
Residence Halls Open to Upperclassmen	August 24
Faculty Conference	August 24
Advising and Registration	August 25-26
Classes Begin	August 27
Matriculation	August 27
Fall Break	5:00 p.m., October 14 to 8:00 a.m., October 20
Thanksgiving Holidays	5:00 p.m., November 24 to 8:00 a.m. November 30
Last Day of Classes	December 11
Final Examinations	December 14-17

Spring Semester, 1993

New Student Orientation	January 9
Advising and Registration	January 11-12
Classes Begin	January 13
Spring Break	5:00 p.m., March 12 to 8:00 a.m., March 23
Awards Convocation	May 6
Last Day of Classes	May 7
Final Examinations	May 10-13
Baccalaureate and Commencement	May 16

Summer Session, 1993

Registration	June 7
First Term Classes	June 7 - July 7
Second Term Classes	July 8 - August 6

CAMPUS HOURS

Bookstore	Mon.-Fri.	8:30 a.m. - 5:00 p.m. (hours subject to change)
Cafeteria	Mon.-Fri.	7:15-8:00 a.m. (continental breakfast served till 9:15 a.m.) 11:30 a.m. - 12:45 p.m. 5:00-6:30 p.m.
	Saturday	10:30 a.m.-12:30 p.m. (brunch) 4:45-5:45
	Sunday	8:00-8:30 a.m. 11:45 a.m.-1:15 p.m. 4:45-5:45 p.m.
	Curriculum Center Derthick Hall	Mon.-Fri. 8:00 a.m. - 5:00 p.m. Mon.-Thurs. 7:30 a.m. - 11:00 p.m. Fri. 7:30 a.m. - 6:00 p.m. Sat.-Sun. 6:00 p.m. - 11:00 p.m.
Faculty Office Bldg. Fieldhouse	Mon.-Fri.	8:00 a.m. - 5:00 p.m.
	Mon.-Thurs.	7:00 - 11:00 p.m.
	Fri.-Sun.	7:00 - 10:00 p.m.
Health Clinic	Sat.-Sun.	2:00 - 5:00 p.m.
	Mon.-Fri.	7:30 a.m. - 12:30 p.m. 1:30 p.m. - 4:00 p.m.
Library (Computer Center hours will primarily be the same as the Library hours)	Mon.-Thurs.	7:45 a.m. - 11:00 p.m.
	Friday	7:45 a.m. - 5:00 p.m.
	Saturday	9:00 a.m. - 5:00 p.m.
	Sunday	2:00 - 11:00 p.m.
Pool	Mon.-Sun.	7:00 - 9:00 p.m.
	Mon.-Fri.	12:05 - 12:45 p.m.
	Sat.-Sun.	2:00 - 4:00 p.m.
Post Office-Desk	Mon.-Fri.	8:00 a.m. - 5:00 p.m.
	Saturday	8:00 a.m. - noon
Box hours	Mon.-Sun.	24 hours a day
Residence Halls	Sun.-Thurs.	6:00 a.m. - 12:00 mid.
	Fri.-Sat.	6:00 a.m. - 1:00 a.m.
Student Union Bldg.	Mon.-Fri.	7:30 a.m. - 11:00 p.m. (closed during Convo)
	Saturday	2:00 - 5:00 p.m. 7:00 - 11:00 p.m.
	Sunday	7:00 - 11:00 p.m.

STUDENT GOVERNMENT ASSOCIATION

SGA exists to formulate and execute a Christian student government whose duties are to stimulate communication and cooperation among students, faculty and administration. It also helps to coordinate student activities, to participate in the determination of college procedures, to labor in the interest of improving academic standards and to develop a greater spirit of progressive citizenship. SGA holds open meetings and anyone can come and voice concern. Voting membership consists of class presidents and representatives, the dorm presidents, a commuter representative and the executive council. Non-voting members are the chairs Committees and the Chief Justice of the Traffic Court.

Executive Council

President	Brett Cartwright
Vice President	Heather Smuck
Secretary	Jerry Ackerman
Treasurer	Amy Toundas

Representatives

Seniors

President	Julie Carlson
Male Representatives	Mike Poliski Andy True
Female Representatives	Heidi Clouse Gable Fox

Juniors

President	Beth Zimmerman
Male Representatives	Lance Risinger Drew Depler
Female Representatives	Karen Nuerenberger Jennifer Williams

Sophomores

President	Clint Holloway
Male Representatives	Mike Fournier Kip Lines
Female Representatives	Adele Adinolfi Kelly Cavanaugh

Freshmen

President
Male Representatives
Female Representatives
Commuter Representative
Married Students Representative

MISSION STATEMENT MILLIGAN COLLEGE

Milligan College provides opportunities for education in Bible, arts, and sciences which are shaped by a Christian world view in order to (1) create an environment dedicated to intellectual, spiritual, social, and physical development, (2) lead to selected professional and career possibilities, and (3) establish a community of inquiry, responsibility, and caring. Programs lead to associate, undergraduate, or graduate degrees, as well as provide for personal enrichment; they prepare men and women to participate in the necessary endeavors which will result in the accomplishment of the following objectives:

A Positive, Personal Christian Faith That Jesus is Lord and Savior.

The expression "Jesus is Lord and Savior" is to be understood in the historical Biblical significance. Jesus, the Man of Nazareth, is God's Son, therefore, both Savior and Lord of Life. The attainment of positive, personal Christian faith means the commitment of the life to this Jesus.

An Insight Into the Impact of the Christian Scripture on Personal and Social Ethics.

This involves a recognition of the norms of human conduct that derive their sanction from the Christian faith.

The Capacity to Recognize and Assume Responsibility in Society.

One of the main functions of education is to arouse within the individual an awareness of indebtedness to one's fellow human beings, to foster in each a desire to assume personal responsibility, and to prepare the individual to fulfill his or her obligation to society.

The Knowledge, Meaning, and Application of Sound Scholarship.

The student is led to develop a respect and enthusiasm for sound scholarship, such as will inspire each person to seek it with diligence and perseverance.

Preparation for Securing for Self and Family a Comfortable Standard of Living.

This may be accomplished through training in personal and public health, course of study designed to develop the quality of aesthetic appreciation, a background of basic liberal arts courses, plus the selection of a field of interest which will provide an adequate livelihood.

Participation in Wholesome Recreational Activities.

Participation in wholesome recreational activities is a worthwhile experience to the individual who participates. This may be accomplished through intramural sports, intercollegiate sports, dormitory living, student union fellowship, and student-initiated recreational activities.

EXPECTATIONS AND RESPONSIBILITIES FOR COMMUNITY LIFE AT MILLIGAN COLLEGE

Membership in an academic community of Christians carries with it certain responsibilities. Because Milligan College seeks to provide a quality education in an appropriate Christian setting, it is assumed that a member is both committed to Christ and willing to grow and develop not only academically, but also socially and spiritually. Therefore, by virtue of their enrollment, students agree to accept the responsibilities of membership in the Milligan community.

Historically, individuals, groups and communities have developed rules as a guide toward their goals. Rules also help us to put into practice our basic moral and social principles. They help us provide order and structure in relationships with others in the community. What basis is there for Milligan rules?

We at Milligan adopt specific rules on the basis of our belief that God's Word, as final rule of faith and practice, speaks specifically on many matters. Behavior that conflicts with Scripture is unacceptable at Milligan.

Included are specific acts such as drunkenness, stealing, the use of slanderous or profane language, all forms of dishonesty including cheating, occult practices, and sexual sins.

In addition, Scripture condemns such attitudes as greed, jealousy, pride, lust, bitterness, needless anger, an unforgiving spirit and harmful discrimination. The Milligan community is obliged to renounce these behaviors and attitudes and seek God's forgiveness and help so that we may grow in grace and righteousness.

Other rules are based on civil law. As Christians, we do not normally disobey the government, except in rare instances where obedience to civil authorities would conflict with Scriptural teachings. Even then each individual would submit to the consequences of such behavior. Members of the Milligan community are expected to uphold the laws of the local community, the state of Tennessee and the nation. Some examples of these are illegal entry, vandalism, assault, possession or use of alcohol by minors, and illegal drugs.

Appropriate lifestyles involve concern for the influence of our behavior on our college community, and the town and larger society of which we are a part. Many of these rules reflect our concern of not giving unnecessary offense to others who find some things spiritually and morally questionable. This spirit is reflected in the individual's personal and academic integrity; respect for the dignity, rights, and property of others; discouragement of bigotry while learning from differences in people and their ideas; and demonstrations of caring and concern for others. Members of the Milligan community are expected to subject themselves to the self-discipline necessary to conform to these standards.

The college requires members of the community to refrain from the possession and use of alcoholic beverages, hallucinogenic substances (including Marijuana) or narcotics not prescribed by a physician; pornography; profanity, expletives, obscenities, and demeaning gestures; threats of violence; damage to property; and immodest dress. Music which is profane, obscene, or socially offensive is not acceptable. Furthermore, members of the community are expected to exercise discretion in extra-curricular and off-campus activities.

In addition, members of the community are expected to use the Lord's Day to give primary attention to worship, rest, fellowship, and Christian service. Likewise, regular attendance at Chapel is expected.

These rules apply to students while they are under the jurisdiction of the college, that is, while enrolled in a college program or residing in college-approved housing; and are expected to exercise restraint in these matters even when not under college jurisdiction.

We do not pretend that our rules are perfect. Neither do we expect everyone to agree about all our rules. We do ask an understanding of why we have rules, integrity in keeping them, a positive attitude, and the use of proper procedures in improving them.

Our rules, then, are not to be viewed as legalistic degrading impositions, but an attempt to do what is Biblically and morally right, to act out of love, to consider the effects of what we do on ourselves and the community, and to pursue our goals in an orderly structured fashion.

Those who for some reason refuse to accept these responsibilities forfeit their privilege of membership in the Milligan community.

Those who accept the challenge of community living here at Milligan will not only realize academic growth, but satisfying personal relationships with others, and continuing spiritual growth and development.

Campus Guidelines

1. Milligan students are expected to select clothing which is suitable for the various activities of the College. Faculty have the prerogative to determine appropriate attire for their classes and dismiss from class students who are not appropriately attired. Sunday noon is considered a dress up affair for all students.
2. Social dancing is not permitted on campus and dances off campus may not be sponsored by any organization. However, acceptable forms of expression include folk and square dancing, and the use of choreography in drama and musical productions.
3. Students tempted to engage in pranks are urged to consider carefully such possible implications as property damage, disruption of individual rights and privacy, infringement of an orderly campus environment, unusual hardship to the college maintenance staff, and interruption of the normal functioning of the campus schedule. The hazing of students is an unacceptable activity and will result in strict disciplinary action. Hazing is defined as: any action taken or situation created on or off campus which causes or is likely to cause mental or physical danger or harm. Any activity which can be termed unsanitary, dangerous, or degrading, or potentially so is unacceptable.
4. Tampering with fire equipment on campus constitutes a serious threat to the safety and welfare of the community and is sufficient grounds for expulsion. Fire regulations require that passageways and fire exits remain clear at all times. No student shall set off a false alarm.

5. Firearms such as rifles, shotguns, pistols, weapons, war souvenirs, explosives, ammunition, firecrackers, air guns, etc. are not permitted in any residence unit occupied by a student, nor are they permitted on the campus. Use or possession of fireworks on campus will result in a \$25 fine for a first offense; \$50 for a second offense, etc.
6. In compliance with the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226), the college prohibits the unlawful possession, use or distribution of drugs and alcohol by students on college property or as any part of college activities. Sanctions imposed for violation of these guidelines shall be consistent with local, state, and federal law and may include expulsion from the college. Incidents will be reported to proper legal authorities for prosecution by government officials. Milligan College Students may not use or have in their possession any alcoholic beverages or illegal drugs, whether on campus or away. Violators will be subject to disciplinary action: suspension or expulsion.

In some instances referral for counseling/rehabilitation may be made to Woodridge Psychiatric Hospital or another suitable facility which has a full scale substance abuse program of in-patient and out-patient services. The use of alcohol and other drugs can lead to psychological and physical dependence and is harmful to many of the body's vital organs (heart, lungs, brain, kidneys, nervous system, etc.) In addition, most accidents and crimes in the United States involve alcohol and other drugs. Milligan College seeks to establish the awareness that one's body is the temple of the Holy Spirit and should be regarded as such.

7. Harassment, threats, or intimidation, whether verbal or physical, of residence hall staff, security personnel or any other member of the college community is considered a very serious offense and will be dealt with accordingly.
8. The use of tobacco in any form is not permitted in campus buildings. It is allowed only in outdoor designated areas as follow:
 1. The porch behind Derthick Hall facing the softball field.
 2. The patio behind the Student Center.
 3. The area behind Hart Hall back door.Students smoking elsewhere on campus are subject to disciplinary action.

Disciplinary Guidelines

Disciplinary action at Milligan College is viewed as a means of guiding students toward developing Christian responsibility and maturity.

The college reserves the right to refuse, suspend, or dismiss any student without assignment of reasons, if such action is deemed to be in the interest of the college. Public disclosure of reasons shall be at the discretion of the President.

Notification of disciplinary charges, or any ensuing correspondence, may be sent to the parents/guardians of any financially dependent student. Persons on Social Probation may have specific restrictions or sanctions imposed.

I. THE DISCIPLINE COMMITTEE

A. Composition:

The Discipline Committee shall consist of seven (7) members composed of three (3) students, three (3) faculty members and a voting Chairman who shall be a member of the faculty. The Committee members shall be appointed by the President of the College as early as possible following nominations submitted to him within the first ten (10) days of the Fall Semester. The President of the student body, with the advice and consent of the Student Government Association, shall nominate the three (3) student members. The Dean of Students, in consultation with the Academic Dean, shall nominate two (2) faculty members and the Academic Dean, in consultation with the Dean of Students, shall nominate one (1) faculty member. The Chairman shall be nominated and appointed by the President of the College. Additional nominations shall be made as aforesaid if any nomination is rejected by the President of the College.

B. Term of Service:

The faculty members, including the Chairman, shall serve for two (2) years, which term shall conclude at the end of Summer session of the second academic year. The student members shall serve for one (1) year unless a student member will not be attending both Summer School sessions, in which case, his or her service will end with the close of the Spring Semester. Summer Session student member(s) will be nominated by the President of the student body, elected in the Spring Semester with the advice and consent of the Student Government Association and shall be appointed by the President of the College for the Summer Sessions.

C. Vacancies:

Vacancies, for any unexpired term, shall be filled by the President of the College following the nomination procedures above. Vacancies shall be filled as soon as possible following notice to the President of the College of such vacancy and upon submission of nominations, such notice being made by the Chairman of the Discipline Committee. The members of the Discipline Committee may be reappointed for additional terms.

D. Quorum:

A quorum shall consist of five (5) members to always include the Chairman, two (2) faculty members, and two students.

II PROCEDURES

A. Notice of Charge:

The Dean of Students shall cause a written charge to be made setting forth the person charged, the specific nature of the alleged offense, the time of the alleged offense, if known, and the recommended disciplinary action, which charge shall be submitted to the Chairman of the Discipline Committee. Upon receipt of a charge, the Chairman of the Discipline Committee shall send a copy of the charge to the student and to each of the Discipline Committee members as well as to the President of the College.

B. Hearing:

Should the accused student desire a hearing regarding the charge, he/she shall request such hearing in writing to the chairman within three (3) days to the receipt of the charge. The accused student shall, if he or she desires to be represented by someone from the Milligan College community, designate such one (1) person in the written request for a hearing. The Chairman, upon receipt of a written hearing request, shall set a hearing date within (3) days following such hearing request, providing at least twelve (12) hours notice of the time of the hearing to the accused student and the members of the Discipline Committee. Should the accused student not make a timely hearing request then it shall be presumed that the student accepts the proposed disciplinary action and the Dean of Students is authorized to carry out such disciplinary action set out in the charge.

C. Conduct of Hearing:

The Dean of Students or his or her designee shall first present such evidence as desired to support or prove the charge. Thereafter, the accused student may present any evidence in defense, mitigating evidence, or plea deemed necessary by said student. The accused student may be represented by anyone from the Milligan College community, including a fellow student, faculty member, staff, administrator, or parent. The Chairman may limit the number of witnesses giving repetitious evidence or the number of character witnesses. The Discipline Committee Chairman may reschedule such hearing, from time to time, to receive any additional evidence. The hearing shall be recorded electronically by the College unless the Discipline Committee determines that there are extraordinary reasons why such recording should not be made. Such recording shall be retained by the Committee for a period of one (1) year, unless order by legal process to retain same for a longer period.

The Chairman shall rule on the admissibility of all evidence. The accused student shall not be required to give evidence against himself but if the accused student does testify he/she may be required to answer any question touching on the inquiry and the refusal to respond may be considered by the Discipline Committee.

The Chairman shall permit the presentation of all relevant testimony by the accused student, subject to the restriction set forth above. The hearing may be open or closed at the request of the accused student.

D. Decision:

The Discipline Committee shall adjourn to Executive Session to make its decision, which decision shall be made by a majority vote. The Executive Session shall be closed to the public. The Discipline Committee, in Executive Session, may call the Dean of Students and/or the accused student into the Executive Session for any purpose. The Discipline committee shall render its written decision within twenty-four (24) hours of the close of the testimony and transmit same forthwith to the accused student, the student's faculty advisor, Dean of Students, Academic Dean, and the President of the College, together with its recommended disciplinary

action, which action may be that proposed by the Dean of Students or any other Disciplinary Sanction it deems appropriate, if any.

The decision of the Discipline Committee, regarding the severity of the Disciplinary Sanctions "A" through "H", shall be final without the right to appeal.

E. Appeal:

Should the accused student or the Dean of Students desire to appeal the decision, or recommended disciplinary action of the Discipline Committee regarding Disciplinary Sanction "I" through "J", the appeal shall be made in writing to the Appeals Board within forty-eight (48) hours of the receipt of the decision of the Discipline Committee by the appealing party. Said appeal shall set forth, specifically, the reason the appealing party believes the decision is erroneous, what witnesses or evidence is believed to support the appealing party, and shall be signed by the appealing party. Copies of said appeal shall be delivered to the Chairman of the Discipline Committee, the Academic Dean, the Dean of Students (if appropriate), or the accused student (if appropriate). The Chairman of the Discipline Committee, upon receipt of an appeal, shall deliver the signed appeal, the record of the hearing (if any) together with any other evidence to the Chairman of the Appeals Board.

F. Decision on Appeal:

The Appeals Board may decide the appeal on the record developed in the Discipline Committee hearing or may request a further hearing or private conference with the accused student and/or the Dean of Students. Any further hearing by the Appeals Board shall be recorded. The hearing may be open or closed at the discretion of the Chairman.

The Appeals Board shall render a decision on the appeal within three (3) days, following receipt of same. The Appeals Board may affirm the Discipline Committee's decision, reverse the decision, or modify same, including the disciplinary action, or may send the matter back to the Discipline Committee for further hearing and/or decision. The scope of the appeal, however, shall be to only correct any error made by the Discipline Committee or to review the severity of the sanction, if appropriate. If the Appeals Board determines that no error was committed or that the sanction is reasonable then no further action will be taken. A written decision shall be forwarded to the accused student, Dean of Students, Academic Dean, the accused student's faculty adviser, and President of the College.

G. Request for Review:

The accused Student or the Dean of Students may request that the President of the College review the decision of the Appeals Board if such request is made in writing within three (3) days of the decision of the Appeals Board.

H. Appeal to the President:

The President of the College may decide the appeal on the record developed in the Discipline Committee hearing, or in the Appeals Board hearing, or may request a further hearing or private conference with the

accused student and/or the Dean of Students. Any further hearing by the President need not be recorded, unless requested by the President or the accused student.

The President shall render a decision on the appeal within a reasonable time following receipt of same. The President may affirm the Discipline Committee's decision, reverse the decision, modify same, including the disciplinary action, or may send the matter back to the Discipline Committee for further hearing and/or decision.

III DISCIPLINARY SANCTIONS

The student receiving one or more of the following sanctions shall be considered to be on social probation. The Dean of Students shall enforce all sanctions and keep all other affected offices and persons informed.

The following sanctions may be imposed:

A. General:

The student may be compelled to either do or avoid doing action specified which shall be commensurate with the offense(s).

B. Warning:

Notice in writing may go to the student warning that continuation and/or repetition of this conduct will be cause for more serious disciplinary action. This warning shall expire in a specified length of time (no more than the length of one semester).

C. Counseling:

The student may be required to submit to prescribed counseling, including those of a social, redemptive, or educative nature. Any related costs will be borne by the student.

D. Reprimand:

A written reprimand for violation of any specified disciplinary rule may be sent to the student. The reprimand will inform the student that continued violation of this rule or citation of this student to the Dean of Students for any other rule infraction, will be the cause for more serious action. The written reprimand will remain in the student's file during his tenure at the College, and will be removed at his departure in good standing from the College.

E. Campusing:

The student may be directed to stay within the confines of the student's dorm room from 7:00 p.m. to 7:00 a.m. for a period of time to be specified by the Discipline Committee, the Dean of Students, or the President of the College up to a maximum of three (3) weeks.

F. Work on Campus:

The type and duration of work to be performed and the person to supervise the work may be specified in writing by the Disciplinary Committee or the Dean of Students within two (2) working days. A deadline for completion of the work will be assigned. It will be the responsibility of the person performing the work to contact the designated supervisor, gather the

necessary materials and perform to all specification. Completion of the assigned work will be reported by the supervisor to the Dean of Students' office. Failure to complete the assignment will result in further disciplinary action by the Dean of Students.

G. Restitution/Apology:

The student may be directed to make restitution and/or appropriate apologies to the affected parties under the supervision of the Dean of Students.

H. Exclusion From Extra-Curricular Activities:

The student may be prohibited for a designated period of time from participation in extra-curricular activities or organizations which represent the student body of the College.

I. Suspension:

The student may be suspended from the College for a specified period of time. At the end of this time, student status would resume under conditions determined by the Dean of Students, or the President of the College, with any unexpired sanctions remaining in effect.

J. Expulsion:

The Dean of Students may recommend to the President of the College that the student be expelled from the College for a specified period of time. Readmission would be considered, upon a Petition for Readmission filed by the accused student with the President of the College and the conditions for readmission shall be determined by the President of the College at the time of Petition for the readmission.

K. Interim Suspension:

If, in the opinion of the Dean of Students and/or the President of the College, the presence of a student, pending a hearing, poses a serious threat to either the students, faculty, staff, administration, property, or the integrity of the College, the Dean of Students may recommend to the President or the President may effect an immediate suspension. In such a situation, a hearing shall be held at the earliest reasonable time.

The College, through the Dean of Students, reserves the right to publish data pertaining to disciplinary hearings.

IV. THE APPEAL BOARD

A. Composition:

The Appeal Board shall consist of three (3) members composed of one (1) student, one (1) faculty member, and a voting Chairman who shall be a member of the faculty. The Board members shall be appointed by the President of the College as early as possible, following nominations submitted to him within the first ten (10) days of the Fall Semester. The President of the student body, with the advice and consent of the Student Government Association, shall nominate the student member the Academic Dean shall nominate the faculty member. The Chairman shall be nominated and appointed by the President of the College. Additional nominations shall be made as aforesaid, if any nomination is rejected by

the President of the College.

B. Term of Service:

The faculty member, including the Chairman, shall serve for two (2) years, which term shall conclude at the end of the Summer Session of the second academic year. The student member shall serve for one (1) year unless the student member will not be attending both Summer School Sessions, in which case, his or her service will end with the close of the Spring Semester. A Summer Session student member will be nominated by the President of the student body, elected in the Spring Semester with the advice and consent of the Student Government Association and shall be appointed by the President of the College for the Summer Sessions.

C. Vacancies:

Vacancies, for any unexpired term, shall be filled by the president of the College following the nomination procedures above. Vacancies shall be filled as soon as possible following notice to the President of the College of such vacancy and upon submission of nominations, such notice being made by the Chairman of the Appeals Board. The members of the Appeals Board may be reappointed for additional terms.

D. Quorum:

A quorum shall consist of the three (3) members to always include the Chairman.

V. MISCELLANEOUS

A. Intent of Disciplinary Procedures:

It is the intent of these procedures to afford the accused student a fair and adequate hearing while, at the same time, protecting the College community from conduct which may be inappropriate or unacceptable as set forth in the Catalog and/or Student Handbook.

B. Waiver of Time Requirements:

Nothing, herein, shall prevent the President of the College or the Discipline Committee from waiving any of the time requirements imposed upon any accused student.

C. Modification of Rules:

The College may, from time to time, modify these procedures and shall publish such modifications or procedures in writing. The College shall seek input and involvement from the faculty, students, and administration in the modification process.

D. Confidentiality:

The confidentiality of the evidence, hearing, and procedures taken, other than the decision, shall be maintained. Members of the Discipline committee who fail to keep such matters confidential shall be subject to removal from the Discipline Committee by the President of the College.

E. Informal Resolution:

Nothing, herein, shall prevent the informal resolution of disciplinary action through conference by the Dean of students, and/or the Residence Hall Director, and/or Resident Assistant with the accused student. If

informal resolution cannot be effected, the disciplinary sanctions, other than interim suspension, will be imposed only following a formal disciplinary hearing.

F. Offenses:

Disciplinary action may be taken regarding, but not limited to, any offense set forth in the current catalog and/or Student Handbook.

G. Guests of Students:

Guests of students who have permission to stay in student housing shall be subject to these disciplinary procedures as a part of such permission being granted. Guests of students who do not have permission to stay in student housing shall not be entitled to the protection of any of these procedures.

H. Delegation of Authority:

Nothing, herein, shall prevent the President of the College from designating a Vice President of the College to act in his stead and to carry out the duties incumbent hereunder on behalf of the College.

I. Service of Committee and Appeals Personnel:

The members of the Discipline Committee and Appeals Committee shall serve at the discretion of the President.

J. Confidential Disclosures:

Information disclosed during counseling session shall be privileged and may not be admitted for consideration unless American Psychological Association Standards require such disclosure or the accused student has given permission.

K. Referral to Committee:

The Dean of Students may refer disciplinary matters directly to the Discipline Committee to review the charges against the accused student and to determine appropriate disciplinary action, if any.

RESIDENCE HALLS

The goal of the residence staff at Milligan College is to provide the physical environment and professional services to help students have an effective educational living/learning experience which will contribute to every aspect of student life -- spiritual, social, academic, and physical. Interaction and cooperation are essential to personal growth in the residence hall. To this end, students and staff work together to communicate clearly, to encourage one another, and to uphold fairly the standards of communal living.

Resident Directors are members of the student development staff, advised by the coordinators of Residence Life. Each Resident Director is responsible for administering and operating a residence hall and for supervising residents and taking care of needs.

Resident Assistants (RAs) are upperclass students who assist the Resident Director in the supervision, counsel, and direction of life and activities in the residence hall. They are resource people, liaisons, and informal counselors. By close contact with their peers, RAs challenge students to make the most of their college experience.

The Resident Directors and their staffs are considered officials and they operate under the jurisdiction of the college administration. The Dean of Students is responsible for the administration, supervision, and coordination of the entire residence staff.

Each residence hall has a constitution and a council that passes regulations affecting the welfare of residence hall students, hears complaints and requests from the students and makes an effort to relieve complaints and to meet such requests as far as possible.

The residence hall council works out a flexible system applied to offenders on the basis of reason and justice and passes regulations when such is deemed necessary by the council. Each council may work out a system of penalties when such is deemed necessary. Residence hall dues of a minimal amount per semester provide funding for special projects and activities.

Information for Residence Hall Students

Milligan college has traditionally been a residential college and continues to support the concept that community living as a part of college life complements the academic experience and contributes to a student's total development. Consequently, all students are expected to take room and board on campus.

Exceptions to this policy are:

1. Any student who is married,
2. Any student who is living with a member of his/her own immediate family, (parents, grandparents, married brother or sister)
3. Any student who has completed 128 semester hours or 8 semesters of academic work,
4. Any student whose total load for a given semester is less than 12 hours,
5. Any student who is 22 years old or older and is:
 - a. a junior or senior

- b. on the Dean's list for the prior academic year, and
- c. maintains that G.P.A.
- 6. Any student who is a veteran of more than one (1) year,
- 7. Any student who will be 23 years or older in the fall semester.

Room charges are made according to the number of occupants per room. Occasionally due to an early withdrawal or a "no show", students have a single room that was not anticipated. Persons who do not desire to pay for a single room will be assigned a roommate during the room change week at the first of each semester. It is left to the parties involved to arrive at a mutual agreement regarding which room they will occupy. If a decision cannot be reached in the matter, it will be determined by the Residence Hall Director. Final charges are made in the Business Office, following room change week.

The college affirms the right of each student to a degree of privacy. Rooms and furnishings are the property of the college, and the college has the obligation to prevent the use of the college rooms for purposes that are either illegal or in violation of campus regulations. Therefore, the college administration (or its authorized personnel) reserve the right to enter rooms at any time for inspection and search purposes. Any such room inspections or searches will be conducted with valid reasons and discretion. Students agree to take care of rooms and furnishings in a satisfactory manner and pay for damages (beyond normal wear) which occur while they are assigned to that room.

Inspection - The entry by college officials into an occupied room in order to ascertain the general welfare of students, to determine health and safety conditions in the room, to check the physical condition of the room to make repairs on facilities, or to perform cleaning and janitorial operations. Inspection is not necessarily conducted in the presence of the room occupant.

Search - The entry by college officials into an occupied room for the purpose of (1) investigating suspected violations of campus regulations and/or city, state or federal law and (2) investigating circumstances which require immediate attention. In order to enforce college policies, college officials upon "reasonable cause to believe" may enter an individual room, make a search and seizure of illegal or otherwise forbidden items which may be used as evidence in any subsequent disciplinary proceedings. Such searches will be in the presence of the student concerned except in situations that require immediate attention thus making said presence impractical. Searches will be conducted by a college official, accompanied by at least one other person. Searches conducted by local, state or federal police without a college official's request to do so will require a valid search warrant or consent of the party whose person or property is to be searched.

Emergency - The entry by college authorities into an occupied room when there is imminent danger to persons, properties or buildings. Emergency entry is not necessarily conducted in the presence of the room occupant.

Residence Hall Guidelines:

1. Regular room inspections are held to assure the health and safety conditions of student occupied rooms. Refusal to comply with requests to clean a room may result in a fine assessed to the student's account.
2. With the housing application, each student makes a \$150 room deposit upon residency. When leaving school at the end of the year, the student must check out with the Resident Director (see check out procedure). The room deposit is refunded, less any damage or cleaning charges, when the student has completed his/her program at Milligan.
3. Room walls may be painted by students with approval by the Resident Director and the Physical Plant Director. Tacks, staples, and nails are not permitted in walls, wood trim, or furniture.
4. College furniture, including lounge and study room furnishings, must not be taken to student rooms, shifted from one room to another, or taken from the buildings for any purpose. Furniture should remain in the student room in which it has been placed. Waterbeds are not allowed due to the excessive weight.
5. Public property such as signs, furniture from the residence hall lobby, etc. will not be allowed in any residence room.
6. Dismantling or reconstructing beds or other furniture provided in the room is prohibited unless authorized by the Resident Director. This includes the unbolting of brackets, standing of beds on end, stacking of furniture, etc. Do not tamper with smoke alarms. Removal of batteries is a \$50 fine by the college and is prosecuted by the State Fire Marshall as a misdemeanor.
7. The electrical service in the rooms will allow for small appliances, such as hairdryers, electric razors, electric typewriters, clocks, stereos, TVs, and radios. Room air conditioners are not permitted. Refrigerators (2 cu. ft.) and microwave ovens (700 watts maximum) are permitted in student rooms with a limit of one per room and payment of \$15 service fee per refrigerator per semester. Such appliances must be connected to a power strip with a self contained circuit breaker.
8. Residents may wish to consider personal property insurance for their belongings, especially if they bring to campus expensive electronic equipment (e.g. stereos, televisions, radios, etc.) the college carries no insurance on student property and accepts no responsibility or liability for its security.
9. Students are not permitted to affix antennas to the building or to attach leads to college antennas or existing TV cables. There is a \$20 fine for attaching leads to the TV cables. Infractions will also be dealt with according to the severity of the violation by the local cable company.
10. All maintenance requests from the individual students or residence hall councils are to be channelled to the Physical Plant Department through a Resident Assistant or the Resident Director.
11. Overnight guests are welcome, but they should pay a \$4 fee per night if they stay longer than two nights. The student host will be responsible for the collection of the fee which should be given to the Resident Director.

Members of the opposite sex are not permitted to stay in the room, even if they are family members.

12. Students are expected to be away from the campus during designated all-school holidays. Students should be out of their residence hall at the time set by the Dean of Students and should not return more than 18 hours prior to the beginning of classes. Any student finding it an absolute necessity to remain after official holiday closing times must present a written request to the Dean of Students at least one week before the holiday begins.
13. There will be sign-out cards in each of the rooms. Students should leave word on this sign-out card so they may be found in case of an emergency. When leaving campus overnight due to an emergency, contact the Resident Director. If the Resident Director cannot be located, the student must contact his/her Resident Assistant.
14. The Milligan residence halls will be locked at 12:00 midnight Sunday through Thursday nights and at 1:00 a.m. on Friday and Saturday nights. All students are encouraged to be in their residence hall by the time the doors are locked. For late entrance, see Security Procedures.

All first semester freshmen and those others on probation, academic or disciplinary, must be in their room at the closing hour each evening, with a provision for coming in one hour late not more than five times during each semester.
15. The residence halls will be open at 6:00 a.m. each morning. Guests may be entertained in the lobby from 9:00 a.m. until closing time. Both men and women visiting other residence halls should always use the main entrance. Members of the opposite sex are not permitted beyond the main lobby.
16. The Dean of Students and Resident Directors will plan a series of open houses. During these open houses, students may open their rooms and other students may come to visit. This tradition provides excellent fellowship and encourages students to take greater pride in their living areas.
17. Water battles inside the halls always cause extra cleanup for the student, custodial staff, and often result in damage to personal belongings and serious personal injury. Please be considerate of others.
18. Pets are not allowed on campus. Carefully maintained aquariums with fish are permissible.
19. Any resident who is required to take special medication should make this known to the Resident Director and to the college nurse.
20. Obscene language, literature, or pictures are not tolerated in and around the residence hall. The College reserves the right to remove questionable posters or material.
21. Advertisements advocating the use of beer, liquor and wine as well as paraphernalia showing the trademarks or slogans of these beverages have not been nor will be, permitted on the College property.
22. Due respect should be paid to all other residence hall students. Reasonable quiet should be maintained in the residence hall at all times and a study time will be from 7:30 p.m. to 8:00 a.m. Musical instruments, radios, stereos,

TV sets, etc. must be played on low volume in order not to disturb other students, staff or neighbors and to help create a good study environment. The use of headphones is encouraged.

23. Conduct within the residence halls that deprives the rights of others or damages college property is subject to disciplinary action.
24. Sunbathing is permitted only in designated areas.
25. Do not burn candles or incense in rooms, and be sure all appliances are off when leaving.

In Case of Fire:

- A. Close your windows and open the draperies; turn on all lights.
- B. Take a coat or blanket and a towel with you; wear shoes.
- C. Unlock and close your door when you leave.
- D. Go to the nearest exit.
- E. Walk rapidly, but do not run; keep to the right; go quietly, PREVENT PANIC.
- F. Stay with the group and away from the building until signal is given to re-enter the hall.
- G. Never re-enter the building during a fire. Your personal belongings are not worth your life.

The Tennessee Code Annotated section pertaining to false fire alarms reads as follows:

"39-2215 FALSE FIRE ALARM PENALTY – Any person who willfully and maliciously gives or causes to be given, by any means, a false alarm of fire, shall be guilty of a misdemeanor, and upon conviction thereof, shall be fined not less than ten dollars (\$10) nor more than five hundred dollars (\$500), or imprisoned in the county jail or workhouse for a period of not more than six months (6) or both."

CHECK OUT PROCEDURE

When you are ready to leave for the semester, you must follow this simple procedure in order to be sure you are not assessed damage or cleaning charges for which you are not responsible. Failure to check out or return your key before leaving campus results in a \$25 charge to your room deposit.

1. Return any furniture that has been placed in storage and dispose of any personal furniture that you brought to school.
2. **Thoroughly** clean your room and bathroom. If one person accepts a responsibility and leaves without completing it, the charge is assessed to all occupants equally. We have no way of knowing who neglected his/her task.
3. Do not leave trash in the hallway **at any time**. It must be taken to the **outside** location for collection.
4. With a Residence Hall staff member, review the condition of your room using the Inventory sheet which was filled out when you moved in this year. (It is on file with your Hall Director.) Sign the Inventory sheet and

the damage/cleaning memorandum.

5. Return your room key to your Residence Hall Director. Your Hall Director will be available during regular, posted hours to assist you if you have any questions.

If you leave without following the above procedure, you accept full liability for damages as assessed by the residence hall staff. All residents must be completely moved out by 5:00 p.m. of the day following the last day of final exams. Students participating in graduation may remain until 5:00 p.m. the following day. There is a \$4 per day charge to any exception which must first be approved by the Dean of Students.

Storage of items over the Summer: The college is not liable for the safety or condition of any possessions you leave in storage. Minimal space is available on a first come first serve basis which is used at your own risk.

CAMPUS SECURITY

The College provides limited security for the campus community. Campus security is everyone's responsibility, and it is necessary to maintain sound and sensible precautions. While the college is private, small, and intimate, it is at the same time a part of a larger community and subject to occasional outside visitors and guests with highly divergent lifestyles. It is therefore necessary for any member of the college community to report any and all questionable incidents, unlocked doors or windows, and suspicious activities on campus. During the day such reports should be made to the Director of Security. In the evenings report any such alarming incidents to a Residence Hall Director or the night security guard.

In regard to campus security, each student has certain individual responsibilities which lend themselves to an orderly campus environment. These responsibilities include the following:

1. Students are prohibited from entering rooms, buildings, and other restricted areas of the campus after their normal closing hour.
2. No student shall fail to comply with a reasonable and lawful request or direction by members of the faculty, administrative staff members, residence hall staff, or other college employees acting in the performance of their duties.
3. No student shall intentionally provide false information to a college faculty member or staff member acting in the performance of his/her duties.
4. It is against the law for adults to wear masks in public. Therefore, students are prohibited from wearing masks on campus or otherwise concealing their identity. The only exception to this is when officially sanctioned college activities call for the participants to come in costume.
5. When requested by an official of the college (who properly identifies himself/herself) students must show proper identification or their ID card.

These are to be considered very important responsibilities and will be enforced as such.

In case of severe disruptive or threatening behavior on campus, or where the security of any campus personnel or the well being of college property is potentially in danger, the Dean of Students (or his official representative acting for the administration) is authorized to immediately remove a student from the campus to provide necessary campus security. Obviously, the student in such a situation will be informed of the reason for his removal which is subject to review.

In accordance with the Tennessee College and University Security Information Act of 1989, Milligan College has prepared a report containing campus security policies and procedures, data on campus crimes, and other related information. A free copy of this report may be obtained by any student, employee, or applicant for admission or employment from the Office of Student Development, Milligan College, Milligan College, TN 37682.

Security Procedures

Each night, two security staff members will be on campus. When the residence halls are locked each night, a lobby worker will be on duty for three hours to sign-in and admit students to the residence hall. After that time, students should contact the security officers when they return to campus and sign-in. The Security Officer will arrange for the student to be admitted to the residence hall.

The radio-equipped security personnel will be able to respond much more quickly to campus emergencies and other calls for assistance. They may be called from any telephone extension on campus and, in turn, may contact the sheriff by radio or telephone.

The security telephone will be answered at all times that the security staff is on duty. If there is an emergency at the home of a student, parents may contact the student in the residence hall via the college phone or Residence Director.

CAREER DEVELOPMENT

Decisions relative to one's career are often difficult and require information about personal skills as well as the job prospects in various professions. The College Career Development Office provides information on hundreds of careers and offers personal counseling combined with interest inventories to assist in making informed choices. In addition, workshops dealing with interview skills, job search, and resume preparation are offered throughout the school year.

The Career Resource Center, located in the Student Union, contains reference material and free literature which provide information on graduate schools, corporations, and job possibilities. Services are made available to all students which assist with the search for employment. The College does not assume responsibility for obtaining employment for graduates. Placement files are maintained, for students who complete the necessary data, and are sent to employers requesting references or general information about the student's accomplishments and activities. Participation in this service is at the discretion of the student.

COUNSELING AND HEALTH SERVICES

Advisors

All students entering Milligan College are assigned a faculty adviser. At the beginning of his junior year the student automatically becomes the advisee of the chairman of the discipline in which the student is majoring. The student must have his schedule of classes approved by his adviser before he is eligible to complete registration. Mid-term and semester grade reports are made available to the student through his adviser. Students are encouraged to consult with their advisers on a regular basis.

Counseling

The Student Development Office provides limited counseling assistance for those students who need to share a concern with someone. The counseling relationship is one which gives the students support and assistance. Areas of difficulty or questions which might be considered in counseling include social, academic, and personal issues. The service is, with very limited exceptions, confidential. The counselor will explain those exceptions at the outset, if desired. There is no additional fee for the counseling service. To make an appointment, come to the Student Development Office.

Policy Regarding Suicide Threats / Attempts

In those cases where a student poses a threat of harm to self or the college community, the following measures will be taken to assure the well being of the individual and/or the campus community.

1. In case of emergency, medical assistance will be rendered at local hospitals.
2. At that time, medical / mental evaluation will be conducted by resident professionals associated with the hospital who will recommend a course of immediate action.
3. Before being allowed to attend classes the student will furnish to the college a written evaluation performed by a licensed psychiatrist/psychologist, indicating the emotional and mental stability of the student. The evaluation must be presented to the Dean of Students within five days of the incident. At that time a review committee composed of the evaluating psychiatrist/psychologist, The Dean of Students, a counselor from the college, and the Residence Hall Director (if an on campus student), shall determine the advisability of the student remaining in school. Should the consultation recommend continuation, it must include a program of ongoing counseling service with appropriate professionals. Costs of such services are the responsibility of the student. To continue in school, a dependent student must have a written statement of parental / guardian consent acknowledging awareness of the incident and indicating a desire for the student to continue enrollment.

In addition a Release of Information agreement must be on file with the counselor and the Dean of Students to permit an exchange of information relevant to the student's emotional and physical health. Regular progress reports and confirmation of counseling appointments must be provided until

such time as the counselor releases the student from therapy.

Should the initial consultation recommend discontinuation of enrollment at the college, an administrative withdrawal will be imposed and the student must leave campus within 24 hours. Refunds of tuition, room, board, and fees will be made in accordance with the policy as stated in the college catalogue regarding withdrawal due to medical reasons.

Refusal to comply with these guidelines following a threat of harm to self or the college community shall be grounds for immediate dismissal.

Health Clinic

Health services include health and physical assessment, health counseling, referral, emergency care, and treatment in collaboration with college physicians.

Students requiring special diets may contact the Food Services Director for the necessary arrangements.

Every case of illness, accident or other medical emergency should be reported at once.

An official policy regarding students diagnosed as being infected with Acquired Immune Deficiency Syndrome is on file in the Dean of Students and Registrar's Office.

The College requires all students to have basic insurance protection for medical expenses.

CLUBS AND ORGANIZATIONS

The following is a listing and description of opportunities for religious and social activities on the Milligan College campus. All college-sponsored activities strive to develop the individual as a Christian. Fund raising projects must be approved by the Dean of Students. To be a recognized student organization, approval must be obtained from the college administration through the Dean of Students, and a faculty/staff adviser must be selected by the organization.

RELIGIOUS ACTIVITIES

Area Churches

Students are encouraged to get involved in local congregations while attending Milligan College. The interaction with various age groups and families is a valuable experience, especially for those who are unable to return home on a regular basis. Local churches welcome Milligan students and seek to provide service opportunities and fellowship. Contact the Office of Church Relations for further information.

Chapel / Convocation

Milligan College has, from its beginning held the Chapel/Convocation program as an integral part of campus life. The programs are selected and planned to provide opportunities to hear new ideas, to explore new avenues of thought, and encourage the synthesis of faith and learning.

Our attendance policies are a result of an overall philosophy which emphasizes the education of the total person. Attendance at Chapel/Convocation is intended to complement other educational experiences on campus.

We seek to emphasize individual honor, support of the faculty and administration, and a carefully planned high-quality series of programs. Each member of the Milligan Community is expected to attend Chapel and Convocation programs. A student must attend 18 required programs and 7 of the 24 elective attendance programs. Failure to attend 25 programs will result in ineligibility to return the following semester. Excused absences for required programs will be given for illness, accompanied by doctor's or nurse's statement; death in the immediate family; or other such emergencies. Chapel programs are intended to be worship experiences and to praise God. Convocation is broad-ranging including debates, discussions, cultural demonstrations, concerts, etc.

A statement will go on each student's permanent record regarding Chapel/Convocation participation. This statement will indicate satisfactory ("S") or unsatisfactory ("U") participation. Graduating seniors must receive an "S" in Chapel/Convocation for all semesters to be eligible to receive their degree. Students with excess unexcused absences may be dismissed at the end of the semester, and this action recorded on their transcript.

Latecomers should be seated in the balcony. Persons arriving more than ten minutes late will not be given credit for attendance that day. Please try to be on time and appropriately attired (no hats for men).

In extenuating circumstances some students may be excused from Chapel/Convocation participation. Those students wishing to be considered for such an excuse must contact the Student Development Office.

Attendance at Chapel and Convocation is required of all full-time students taking day classes. Exemptions may be granted for the following reasons:

1. Commuter students with no Tuesday or Thursday classes.
2. A work schedule which conflicts with the Chapel/Convocation hour. (Verification of employment must be on file. Appropriate forms are available in the Student Development Office).
3. An ETSU or Emmanuel class which conflicts with the Chapel/Convocation hour.
4. Extenuating circumstances upon written appeal to the Student Development Office.

Fellowship Groups

Throughout the campus, small groups of students meet weekly for a time of personalized Bible study/discussion and interpersonal fellowship. The groups are organized to meet at various times convenient for each member.

Vespers

Sunday evenings at 9:00 p.m. are set aside by many Milligan students for Vespers under the direction of SGA's Spiritual Life Committee. This is an informal time for worship in which all students are invited to participate. The program is varied, incorporating singing, sharing, speaking, special programs and fellowship. Vespers has been an important part of the spiritual activities at Milligan College. This event is held in Lower Seeger.

MUSIC ORGANIZATIONS

Chamber Singers

The Chamber Singers is a small mixed ensemble of 12 voices selected through audition each year on the basis of their vocal and musical excellence. This ensemble performs limited outside engagements in addition to the annual presentation of the Christmas Madrigal Dinners. The repertoire consists of Christmas music appropriate to the Madrigal Feast as well as madrigals and chamber music literature.

Concert Choir

The Milligan College Concert Choir is a mixed chorus of 30 to 40 voices selected through audition each year on the basis of their vocal technique and musicianship. This ensemble performs a variety of standard choral literature and major choral works. In addition to several individual concert engagements in and around East Tennessee, the Concert Choir spends 10 days each spring touring Christian Churches and Churches of Christ outside the East Tennessee region.

Handbell Choir

This auditioned group provides students "hands on" experience in the basic performance technique, literature, and maintenance of handbells. Public presentations are held in the local area and for college functions. Available for college credit.

Symphonic Wind Ensemble

Consisting of brass, woodwinds, and percussion, the Wind Ensemble performs a wide range of music from classical to contemporary. Available for college credit.

PUBLICATIONS

Helicon

The HELICON is an art and literary publication by and for the Milligan community. Any short story, poem or artwork is welcomed and wanted for the magazine. One issue is published each year. The HELICON concert is held each spring to raise funds for publication. All students and faculty are invited to participate or attend.

Newspaper

The Student newspaper, better known as the STAMPEDE, is an open forum from which students can learn about campus events as well as express their opinions. Articles cover a variety of topics including news, sports, features and editorials. The paper is compiled by students in cooperation with a faculty advisor and under the direction of Publications Committee. The editor is chosen from among the student body and is paid a salary, while student contributors are paid through advertising revenues. The STAMPEDE is committed to concepts of freedom of the press and an attitude of open communication among faculty, students and administrators alike.

Yearbook

The Milligan College yearbook, the BUFFALO, is published in cooperation with the faculty, administration and students. The editor is chosen yearly by the Publications Committee and is paid for the year's work. The staff is on a completely voluntary basis. Interested students with or without experience are welcomed. Darkroom facilities are available for staff photographers.

SERVICE ORGANIZATIONS

Big Brother / Big Sister

Following Christ's command to minister "to the least of these" is at the heart of this group's ministry. This group of students works through a local children's home to "adopt" little BROTHERS and SISTERS. Participation requires a willingness to make a commitment of time and attention to a child with special needs.

Commuter Club

For those students not residing on campus, this organization provides opportunity to develop friendships with other commuters. A representative is elected each year to serve on the Student Government Association. A special bulletin board for commuters is located in the Student Union.

Delta Kappa

Delta Kappa is an organization for young women who are striving to serve the school and the community. In this capacity they can set a Christian example by helping others. Delta Kappa sponsors several campus activities during the year and offers a student loan fund to those on campus who need to borrow money.

Hunger Committee

The goal of this organization is to assist in alleviating the pain of hunger and to raise the level of awareness of related problems. Regular visits are made to serve meals at local soup kitchens. The Student Hunger Committee sponsors children in third world countries through funds raised on campus.

International Club

Every year students come to Milligan from countries around the world, bringing with them insight to different cultures and a unique background. This club offers an opportunity to become more aware of our global responsibilities.

Presidents Council

The president of all student organizations are members of the Council. Early in the school year they sponsor a recruitment week with displays and information about the numerous clubs and activities on campus. Information is made available regarding meeting times and places. All students are encouraged to become actively involved in at least one extracurricular group of special interest.

Service Seekers

The members of this group believe that ministering to the needs of others is an important part of the Christian life. Consequently, Service Seekers strives to spread Christ's love through various service activities on and off campus. Anyone with a desire to serve the Lord and others is welcome for membership.

Volunteer Milligan

Volunteer Milligan is a service organization that reaches out to the surrounding community by offering their services to various organizations who need additional help in special projects. Special Olympics, Blood Drives, and other such events give our students an opportunity to give of themselves.

PROFESSIONAL ORGANIZATIONS

Fine Arts Council

As Christians we believe that the entirety of our existence is intended to bring praise and honor to God. This is accomplished through the actions of our lives, both those which are called "religious" and those which are called "secular". Unfortunately, many Christians fail to see creativity as the reflection, in man, of God's omnificent abilities. As a result, we wish to promote all forms of creativity and the arts on the campus of Milligan College as they are a part of our worship to the Great Creator.

Association of Christian Ministries

The Association gives students an opportunity to meet and discuss topics which are related to Christian ministries. Many qualified speakers are invited to discuss issues which are relevant to this area. The Association holds three meetings each semester and at least one trip to Bethany College and Cane Ridge during the year. Any Milligan student is invited to attend. All Bible majors and minors are encouraged to join.

Missions Club

All students interested in the missionary work of the church, both at home and abroad, are invited to share in this mission emphasis. The club sponsors special discussions about various mission fields and aids in the recruitment of missionaries.

Music Educators National Conference

M.E.N.C. gives students an opportunity for professional musical orientation and development while still in school. Many planned activities are sponsored by M.E.N.C. each year. Membership is open to any Milligan student interested in music or music education. Yearly dues entitle the member to receive both the national and state magazines.

Alpha Psi Omega

Alpha Psi Omega, the national theatre honorary society, is also active on

campus. Membership is based on a point system. Points are earned by participating in the many facets of Theatre work on campus. Chartered in 1938 at Milligan, Alpha Psi Omega is one of the oldest organizations on campus. Popular current projects include sponsoring the yearly Festival of One Act Plays and a touring production that travels to area public schools.

Fellowship of Christian Athletes

Fellowship of Christian Athletes is open to all who have a special interest in sports. The purpose is to encourage Christian character among those who participate in athletics.

Phi Beta Lambda

Phi Beta Lambda is a club organized to expand the member's knowledge of the business community. Activities include guest speakers, field trips, service projects and social events. Members must complete an application form and pay \$5 national and state dues.

Photography Club

Students who are skilled photographers or who are interested in learning about photography are invited to participate in this club. It meets regularly to share ideas and techniques and sponsors student and professional photography exhibits and contests.

Political Science Club

The political science organization was formed in 1981. The group consists of students majoring in government leadership and business administration, as well as a variety of other fields. They seek to promote political awareness and involvement among Milligan students and to inform students preparing for government-related careers.

Psychology Club

The Psychology Club welcomes all who take an interest in the science and art of mental life. A major purpose is to keep abreast of current opportunities for professionals in the field.

Science Club

The purpose of the Science Club is to promote understanding and knowledge of science. Membership is open to any interested student at a cost of \$3 per year. The club's activities involve tutoring other students in science courses, helping to lead tours of the science building, a September picnic to get the year started, at least one meeting per month involving an outside speaker and a trip to Washington, D.C., each April.

Sigma Tau Delta

Sigma Tau Delta is a National English Honor Society that promotes interest in literature and the English language.

Student National Educators Association

S.N.E.A. is composed of prospective teachers. They meet to discuss current issues in the education field. Yearly dues are designated to the national, state and local groups which supply members with newsletters and magazines. Dues also cover insurance for student teachers.

Student Council for Exceptional Children

S.C.E.C. is composed of students interested in working with and learning about special education, handicapped persons, and public agencies.

RECREATIONAL ORGANIZATIONS

Buffalo Ramblers

The Buffalo Ramblers organize and go on various outings to our local caves, hiking trails and waterfalls. East Tennessee is truly a great place for such activities.

Intramurals

The intramural program has added several new sports. Football, basketball, softball, volleyball, tennis and various tournaments will be available for the students who wish to compete in organized school athletics. This is an excellent opportunity for the students to have fun, fellowship and compete in the sports of their choice.

Track

For those who enjoy jogging or long distance running, the Track Club meets regularly to keep in good physical condition. Milligan has its own 5k course well marked for casual joggers.

GENERAL INFORMATION

Academic Probation

A semester or cumulative GPA of less than 2.0 is the criterion for being placed on Academic Probation. Participation in extracurricular organizations is restricted and must first be approved by the Academic Dean's Office. Volunteer tutors are available to offer assistance in various classes. A list of tutors may be obtained from the Academic Dean's office or the Student Development Office. Resident students who are on academic probation will be required to be in their dormitory by the closing hour each night.

Automobiles

Having a car on campus is considered a privilege -- not a right. In order to regulate the cars that are present on campus, parking stickers will be assigned and a fee collected.

The college will not be responsible for any personal or public liability growing out of the student's use or possession of the car on or off campus. Rules governing student use of motor vehicles are determined and administered by the Student

Government, assisted by the Dean of Students. A copy of these rules is distributed at registration.

Cafeteria

The purpose of the cafeteria is to provide the student with the best possible service. We know there is nothing like "Mom's Home Cooking," but we will make every effort to make your meals pleasant for you. Our goal is to offer a nutritionally well-balanced diet, served in a pleasant atmosphere, allowing you an opportunity to try something new from time to time. The serving hours are arranged to provide the best possible service for everyone. These hours will be posted in the cafeteria. Each student will be issued an ID card which will serve as his meal ticket. Sick trays must be supplied upon request when necessary, and accompanied by a note from the school nurse or Residence Hall staff member. Food, dishes, trays, and silverware are to remain in the dining room. We ask that each person wear shoes and shirt while dining in the cafeteria for health and sanitary reasons. Please help us to avoid waste. Take only what you will eat -- food is very expensive. We welcome all your suggestions, comments, and recipes.

Academic Grievance Procedure

If a student feels that a final grade received is unfair, he/she should follow this procedure:

1. Go directly to the professor, and discuss the problem.
2. If this does not work, then the student should go to that Area Chair and discuss the problem. (The Dean's office can tell you who this is if you do not know.)
3. If this still does not solve the problem, then go to the Academic Dean, who will set up a meeting with the student, professor, Area Chair, and Academic Dean all present.

Lost and Found

All articles found on the campus are to be turned in at the Registrar's Office.

Release of Information

The college makes every effort to keep student records in line with federal regulations. The Family Rights and Privacy Act stipulates the guidelines by which the college makes decisions in regards to the release and use of student records. Milligan follows the Family Rights and Privacy Act in releasing any information. Only directory information, such as name, address, etc., is released without the student's consent. Students may file a form in the Registrar's Office if they wish to be excluded from the directory. The directory is for use within the college. Anyone outside the college who desires student information is directed to the Registrar.

Solicitation

No one, including faculty, staff members, as well as outsiders, is permitted to sell, solicit, or conduct any business operation or distribute literature in the residence halls without written permission from the Office of the Dean of Students.

The Resident Director and the dorm council must also be notified of the permission, and a note signed by the Resident Director and the Dean of Students must be placed on the bulletin board in each residence hall. The termination date of such permission shall be published and observed.

Snow Schedule

In case of inclement weather, announcements of schedule changes will be on the following radio and television stations: WJHL (Channel 11), WQUT (FM 101.5), WXBQ (FM 96.9), WTFM-WKPT (Kingsport AM 1400, FM 98.5), WUSJ (AM 1590, FM 99), WKPT (Channel 19), WCYB (Channel 5), WJCW (AM 91), WBEJ (Elizabethton, and WEMB (Erwin).

If a snow schedule is announced, it means classes will begin at 10:00 a.m. and follow the following meeting times.

Period	MWF	Period	TT
1 (8:00)	10:00 - 10:40	1 (8:00)	10:00 - 11:00
2 (9:00)	10:50 - 11:30	2 (9:00)	11:10 - 12:10
3 (10:00)	11:40 - 12:20	Lunch	12:10 - 1:00
Lunch	12:20 - 1:00	4 (1:00)	1:00 - 2:20
4 (11:00)	1:00 - 1:40	5 (2:30)	2:30 - 3:50
5 (1:00)	1:50 - 2:30	6 (4:00)	4:00 - 4:50
6 (2:00)	2:40 - 3:20		
7 (3:00)	3:30 - 4:10		
8 (4:00)	4:20 - 5:00		

Student Union

The McMahan Student Center, dedicated in 1987, provides a focal point of campus fellowship and includes a snackbar, recreation room, lounge, study carrels, TV room, bookstore, health clinic, career resource center, conference room, hair care center, and offices for the Student Government Association.

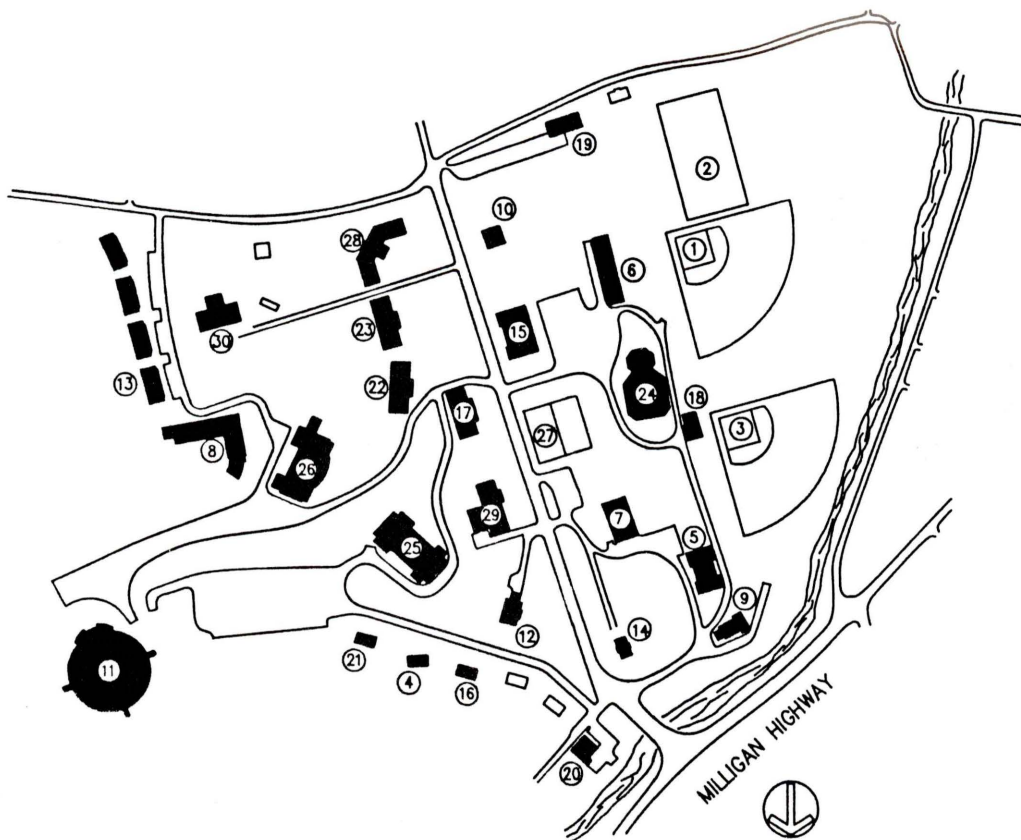
The Student Center is provided for you as a place to relax and enjoy the friendship of the Milligan community. You are encouraged to take advantage of this opportunity.

WHERE TO GET HELP

Question	Who	Where	Phone Ext.
Academic Dean	Dr. Weedman	Derthick 101	8720
Admissions	Mr. Johnson	McCown Cottage	8730
Adult Education	Ms. Gentry	McCown Cottage	8796
Alumni	Dr. Emery	Hyder House	8718
Athletics	Mr. Walker	Fieldhouse	8738
Audio Visual	Ms. Loving	Derthick 101	8720
Automobiles	Traffic Court	Derthick 203	8760
Bills	Business Office	Lower Hardin	8706
Bookstore	Mr. Johnson	Student Center	8733
Buffalo	Mr. Bratton	Student Center	8760
Business Manager	Mr. Whitaker	Lower Hardin	8740
Campus Activities	Mr. Bratton	Derthick	8748
Career Development	Dr. Bonner	Student Center	8711
Church Relations	Mr. Allen	Hyder House	8764
Counseling	Dr. Allen	Derthick 203	8751
Dean of Students	Mr. Derry	Derthick 203	8760
Drop/Add	Registrar's Office	Derthick 103	8788
Ensembles	Dr. Williams	Seeger	8723
Evening College	Ms. Gentry	McCown Cottage	8796
F.O.B. - Faculty Office Building			
	Ms. Rogers	F.O.B.	8749
Financial Aid	Ms. Beverly	McCown Cottage	8713
Food Service	Mr. Szandyba	Cafeteria	8742
Helicon	Ms. Magness	F.O.B.	8768
Housing	Ms. Easter	Derthick 203	8760
Intramurals	Ms. King	Fieldhouse	8725
Institutional Advancement	Dr. Nourse	Library	8750
Library	Mr. Preston	Library	8799
Maintenance	Mr. Beattie	Physical Plant	8734
Married Student Apts.	Ms. Easter	Derthick 203	8760
Nurse	Mrs. Lyons	Student Center	8735
Parking Regulations	Traffic Court	Derthick 203	8760
Placement	Mr. Price	Lower Hardin	8786
President	Dr. Leggett	2nd Floor Library	8710
Registrar	Mrs. Skidmore	Derthick 103	8788
Residence Hall Directors	Hardin		8300
	Hart		8331
	Sutton		8473
	Webb		8535
	Williams		8431

Question	Who	Where	Phone Ext.
Security	Mr. Beattie	Physical Plant	8913 (after 5:00 - 8912)
Snackbar	Ms. Mullins	Student Center	8717
Stampede	Mr. Speer	Comm. Ctr.	8775
Student Government	Brett Cartwright, Pres.		
Academic Affairs	Jonathan Frances, Ch		
Athletic Affairs	Jason Iwanusa, Rodney Harden, Ch		
Concert Committee	Kurt Keller		
Social Affairs	Kamie Ishmiel, Phil Roberts, Ch.		
Spiritual Life	Kit Dotson, JoDee Whitaker, Ch.		
Food Committee	Richard Harrison		
Testing	Dr. Bonner	Lower Hardin	8711
Transcripts	Registrar's Office	Derthick 103	8788
Withdrawals	Dean of Students	Derthick 203	8760
Workstudy	Ms. Lawson		8712

PHONE NUMBERS



DIRECTORY

1. ANGLIN FIELD - BASEBALL
2. ANGLIN FIELD - SOCCER
3. ANGLIN FIELD - SOFTBALL
4. CARTER COUNTY PRE-SCHOOL FOR THE HANDICAPPED
5. DERTHICK HALL
6. FACULTY OFFICE BUILDING
7. HARDIN HALL
8. HART HALL
9. HOPWOOD MEMORIAL CHURCH
10. HYDER HOUSE
11. LACY FIELD HOUSE
12. LITTLE HARTLAND
13. MARRIED STUDENT HOUSING
14. McCOWN COTTAGE
15. McMAHAN STUDENT CENTER
16. MUSIC PRACTICE HOUSE
17. PARDEE HALL
18. PAXSON COMMUNICATIONS CENTER
19. PHYSICAL PLANT
20. POST OFFICE
21. RADIO STATION
22. RESIDENCE HALL (UNDER CONSTRUCTION)
23. RESIDENCE HALL (UNDER CONSTRUCTION)
24. SCIENCE BUILDING
25. SEEGER CHAPEL
26. SUTTON HALL
27. TENNIS COURTS
28. WEBB HALL
29. WELSHIMER LIBRARY
30. WILLIAMS HALL

MILLIGAN COLLEGE CAMPUS

